Retention and Classification Report

Agency: State Arboretum (59)

Red Butte Garden
300 Wakara Way
Salt Lake City, UT 84108
(801)585-0556

Records Officer: _____

06532 Newsletters

AGENCY: State Arboretum

SERIES: 6532 3
TITLE: Newsletters
DATES: 1981-
ARRANGEMENT: Alphanumerical
DESCRIPTION:

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:

Public