

Retention and Classification Report

Agency: Carbon County (Utah). County Recorder (235)

Carbon County Courthouse
120 East Main
Price, UT 84501
435-636-3244

Records Officer: _____

14946	Abstract records (tract indexes)
20370	Grantor and grantee indexes
13147	Military discharges
03715	Mortgage indexes
20371	Mortgagee/mortgagor indexes
83868	Official records
03740	Plat map books
20372	Signee/signer indexes (miscellaneous)

AGENCY: Carbon County (Utah). County Recorder

SERIES: 14946

3

TITLE: Abstract records (tract indexes)

DATES: 1894-

ARRANGEMENT: Alphabetical by subdivision name; Numerical by section, township, and range
DESCRIPTION:

These records contain the history of property ownership by providing "a true chain of title to each tract or parcel and the encumbrances thereon as shown by the records of the office" by geographical location (UCA 17-21-6(6) (1990)). They contain the date and character of the instrument, book and page, entry number, and legal description.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Digital image: Retain in Office permanently.

Computer output microfiche master: Retain in State Archives permanently.

Computer output microfiche duplicate: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

AGENCY: Carbon County (Utah). County Recorder

SERIES: 14946

TITLE: Abstract records (tract indexes)

(continued)

PRIMARY DESIGNATION:

Public UCA 17-21-19 (1990)

AGENCY: Carbon County (Utah). County Recorder

SERIES: 20370

3

TITLE: Grantor and grantee indexes

DATES: 1894-

ARRANGEMENT: Alphabetical by surname

DESCRIPTION:

These are alphabetical indexes where "all deeds and final judgments or decrees partitioning or affecting title as to possession of real property." The grantors' index contains the "number of the instrument, name of each grantor in alphabetical order, name of the grantee, date of instrument, time of filing, kind of instrument, consideration, the book and page and entry number in which it is recorded, and a brief description of the premises" (UCA 17-21-6(2) (1995)). The grantee's index contains the same information, but is alphabetical by each grantee (UCA 17-21-6(3) (1995)).

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DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

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AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

AGENCY: Carbon County (Utah). County Recorder

SERIES: 20370

TITLE: Grantor and grantee indexes

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Carbon County (Utah). County Recorder

SERIES: 13147

4

TITLE: Military discharges

DATES: 1944-[ongoing]

ARRANGEMENT: Chronological in recording date order.

DESCRIPTION:

Utah Code states that upon presentation, the county recorder shall record honorable discharges from the military, naval, or marine service of the United States, and any orders, citations, and decorations of honor relating to a person while in the military service of the United States. County recorders' copies are considered evidence with the same effect as the original (Utah Code, 17-21-14, 2000). Military discharge records include extensive personal information, as well as military service and discharge information. Most discharges in this series relate to veterans of World War II or the Korean War. A few World War I discharges are scattered throughout the series.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Microfilm master: For records beginning in 1944 and continuing to the present. Retain in State Archives permanently with authority to weed.

Microfilm duplicate: For records beginning in 1944 and continuing to the present. Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

AGENCY: Carbon County (Utah). County Recorder

SERIES: 13147

TITLE: Military discharges

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Carbon County (Utah). County Recorder

SERIES: 3715

3

TITLE: Mortgage indexes

DATES: 1943-

ARRANGEMENT: Alphabetical by mortgagee and mortgagor names.

DESCRIPTION:

These are legal instruments recorded by the county recorder concerning all "mortgages, deeds of trust, liens, and all other instruments in the nature of an encumbrance upon real estate" (UCA 17-21-6(4,5) (1995)). There are two alphabetical indexes concerning mortgagors and mortgagees. In some counties mortgage records are compiled separately, while in other counties they are part of the "Official records."

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

These records provide easy access to Carbon County mortgages.

AGENCY: Carbon County (Utah). County Recorder

SERIES: 3715

TITLE: Mortgage indexes

(continued)

PRIMARY DESIGNATION:

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

AGENCY: Carbon County (Utah). County Recorder

SERIES: 20371

3

TITLE: Mortgagee/mortgagor indexes

DATES: 1894-

ARRANGEMENT: Alphabetical by surname

DESCRIPTION:

These two alphabetical indexes index recorded mortgages. They are legal instruments recorded by the county recorder concerning all "mortgages, deeds of trust, liens, and all other instruments in the nature of an encumbrance upon real estate" (UCA 17-21-6(4,5) (1995)). They include name of mortgagor, name of mortgagee, date recorded, and book and page.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

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AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

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PRIMARY DESIGNATION:

Public

AGENCY: Carbon County (Utah). County Recorder

SERIES: 83868

4

TITLE: Official records

DATES: 1965-

ARRANGEMENT: Numerical by book number, thereunder chronological

DESCRIPTION:

The official record is a compilation of the documents registered by the county recorder. Beginning in 1965 records were registered together as well as in separate volumes. Contained in the Official Record are: Abstractor bonds, bills of sale, medical certification records, United States Military discharges, affidavits, powers of attorney, lis pendens, land agreements, redemption certificates, gas and oil leases, deeds, mortgages, mining records, water records, leases, and liens. This series also includes certificates of appointments for bishops and stake presidents in the Church of Jesus Christ of Latter-day Saints.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AUTHORIZED: 07-06-2018

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AGENCY: Carbon County (Utah). County Recorder

SERIES: 83868

TITLE: Official records

(continued)

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

PRIMARY DESIGNATION:

Public

AGENCY: Carbon County (Utah). County Recorder

SERIES: 3740

3

TITLE: Plat map books

DATES: 1899-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

These are plat maps showing property ownership and property lines for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract" (UCA 17-21-21 (1995)).

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The plat map book provides a historical snapshot of land ownership in Carbon County.

PRIMARY DESIGNATION:

Public UCA 17-21-19 and 63G-2-301(1)(g) (2008)

AGENCY: Carbon County (Utah). County Recorder

SERIES: 20372

3

TITLE: Signee/signer indexes (miscellaneous)

DATES: 1894-

ARRANGEMENT: Alphabetical by name

DESCRIPTION:

The index contains the date of instrument, date of filing, entry number, book and page, type of instrument, from, to, and remarks.

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DISPOSITION:

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