Retention and Classification Report

Agency: Piute County (Utah). County Recorder (1524)

Piute County Courthouse
550 North Main, P.O. Box 116
Junction, UT 84740
435-577-2505

Records Officer: _____

26732	Official Records
27777	Plat maps

AGENCY: Piute County (Utah). County Recorder

SERIES: 26732 3
TITLE: Official Records
DATES: 1998-
ARRANGEMENT: numerical by book and page number
DESCRIPTION:

These are copies of all official records recorded with the county recorder including deeds, mortgages, mining records, military discharges, etc. Upon payment of fees for the same, the recorder must record in the "Official record" all papers, documents, records, and other writings required or permitted by law to be recorded.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule County official records, GRS-305.

AUTHORIZED: 07-06-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Digital image: Retain in Office permanently.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

These are officially recorded public documents. There is a legal requirement for their perpetual maintenance. UCA 17-21-1.

AGENCY: Piute County (Utah). County Recorder

SERIES: 26732
TITLE: Official Records

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Piute County (Utah). County Recorder

SERIES: 27777 1
TITLE: Plat maps
DATES: 1896-
ARRANGEMENT:
DESCRIPTION:

These are plat maps showing property ownership and property lines for real estate within the county. The county recorder "shall prepare and keep present-ownership maps and plats drawn to a convenient scale, which shall at all times show the record owners of each tract of land in the county, together with a description of the tract" (UCA 17-21-21 (1995)).

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Archives until superseded.

PRIMARY DESIGNATION:

Public UCA 17-21-19 & 63G-2-301(1)(g)(2008)