Retention and Classification Report

Agency: Governor's Office of Economic Opportunity. Tourism Office. Film Commission (1826)
300 N State Street
Council Hall
Salt Lake City, UT 84114
801-538-8740

Records Officer: _____

29947	Executive correspondence
29949	Film photographs and posters
29948	Location photographs and records

AGENCY: Governor's Office of Economic Opportunity. Tourism Office. Film Commission

SERIES: 29947 3
TITLE: Executive correspondence
DATES: 1989-
ARRANGEMENT: Chronological by date.
DESCRIPTION:

These records are correspondence to and from the director of the Film Commission; they document the Film Commission's interactions with other agencies, with others in the film industry, with other states, and with federal agencies.

RETENTION:

Permanent. Retain for 5 year(s) after final action

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule State agency executive correspondence, GRS-1758.

AUTHORIZED: 07-12-2018

FORMAT MANAGEMENT:

Paper: Retain in Office for 5 years after retirement or death and then transfer to State Archives with authority to weed.

Computer data files: Retain in Office for 5 years after retirement or death and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).

These records have historical value because they provide evidence of our government's conduct of political and/or interstate relations.

AGENCY: Governor's Office of Economic Opportunity. Tourism Office. Film Commission

SERIES: 29947
TITLE: Executive correspondence

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Governor's Office of Economic Opportunity. Tourism Office. Film Commission

SERIES: 29949 3
TITLE: Film photographs and posters
DATES: 1962-
ARRANGEMENT: Alphabetical by film title.
DESCRIPTION:

These records are photographs and posters from commercial films which were shot in Utah.

RETENTION:

Retain permanently

DISPOSITION:

May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Artifacts, GRS-2049.

AUTHORIZED: 12-01-2016

FORMAT MANAGEMENT:

Photographs: Retain in Office permanently and then transfer to State Archives with authority to weed.

Paper: Retain in Office permanently and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have historical value(s).

These records are historical because they provide evidence of our government's conduct of political and/or interstate relations.

PRIMARY DESIGNATION:

Public

AGENCY: Governor's Office of Economic Opportunity. Tourism Office. Film Commission

SERIES: 29948 3
TITLE: Location photographs and records
DATES: 1989-
ARRANGEMENT: Alphabetical by location type.
DESCRIPTION:

These records are photographs of locations throughout Utah, and are used to show filmmakers potential locations to film.

RETENTION:

Permanent. Retain until superseded

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

AUTHORIZED: 10-30-2018

FORMAT MANAGEMENT:

Photographs: Retain in Office until superseded and then transfer to State Archives with authority to weed.

APPRAISAL:

These records have administrative, and/or historical value(s).

These records have historical value because they provide evidence of the significant effects of governmental programs and actions on individuals, communities, and the natural and man-made environment; they also contribute substantially to knowledge and understanding of the people and communities of our state.

PRIMARY DESIGNATION:

Public