

Retention and Classification Report

Agency: Hyde Park Cemetery Maintenance District (Utah) (2072)

65 South 100 East
Hyde Park, UT 84318
435-575-2688

Records Officer: _____

28108 Burial plot records

AGENCY: Hyde Park Cemetery Maintenance District (Utah)

SERIES: 28108

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TITLE: Burial plot records

DATES: ca. 1858-

ARRANGEMENT: Generally reverse order by plot, block, and lot numbers along with some unordered records.

DESCRIPTION:

These books or files contain the exact location of all persons buried in the cemetery. They include plot, lot, grave location, and lot ownership record.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Burial records, GRS-286.

AUTHORIZED: 11-14-2018

FORMAT MANAGEMENT:

Paper: Retain in Office permanently.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have administrative, historical, and/or legal value(s).

This series has permanent value as documentation of property ownership and burials in the cemetery.

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(continued)

PRIMARY DESIGNATION:

Public