Retention and Classification Report

Agency: Garfield County (Utah). County Treasurer (2264)

PO Box 77
Panguitch, UT 84759
435-676-1109

Records Officer: _____

09933	Tax assessment rolls
20310	Tax assessment rolls indexes

AGENCY: Garfield County (Utah). County Treasurer

SERIES: 9933 3
TITLE: Tax assessment rolls
DATES: 1881-1886; 1891; 1894-
ARRANGEMENT: Chronological, thereunder numerical by parcel number
DESCRIPTION:

These rolls are a record of annual assessments and the payments of property taxes. "By November 1, the county auditor must deliver the corrected assessment roll to the county treasurer, together with an affidavit (UCA 59-2-326 (1995)). The rolls include date, location and description of property, total evaluation, assessed valuation, total exemptions, value as corrected, amount due, and amount paid.

RETENTION:

Permanent. Retain until administrative need ends

DISPOSITION:

Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule Assessment roll records, GRS-734.

AUTHORIZED: 03-01-2016

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Garfield County (Utah). County Treasurer

SERIES: 9933
TITLE: Tax assessment rolls

(continued)

APPRAISAL:

These records have administrative, and/or historical value(s).

Tax assessment rolls are historically valuable because they identify all property owners within a county.

PRIMARY DESIGNATION:

Public

AGENCY: Garfield County (Utah). County Treasurer

SERIES: 20310 3
TITLE: Tax assessment rolls indexes
DATES: 1895-
ARRANGEMENT: Alphabetical by surname
DESCRIPTION:

This index is a listing of all property owners in the county. "Upon receipt of the assessment roll, the county treasurer shall index the names of all property owners shown by the assessment roll" (UCA 59-2-1317(1) (1995)). The index includes the property owner's name and reference number where listed in the tax roll.

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