

# Retention and Classification Report

**Agency:** School Study Commission (1120)

, UT

**Records Officer:**

01218 School needs records

**AGENCY:** School Study Commission

**SERIES:** 1218

3

**TITLE:** School needs records

**DATES:** 1963-

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

The committee was appointed by the Governor to undertake a study of the public school system to determine what kind of basic educational program was needed by the State without detriment to financial condition of the State. The records include meeting minutes, correspondence, worksheets, background information and reports.

**RETENTION:**

Retain Permanent. In Archives custody.

**DISPOSITION:**

Transfer to the State Archives with authority to weed.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 01/01/2004.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently and then microfilm.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

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(continued)

**APPRAISAL:**

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 24.

Records in this series document agency history, functions, and decisions. These documents have ongoing research value.

**PRIMARY CLASSIFICATION:**

Public