

Retention and Classification Report

Agency: Utah County (Utah). Planning Commission (1220)
Administration Building
100 East Center Street, Suite 1400
Provo, UT 84606

Records Officer

05021 *Administrative records
05929 City maps.
25196 Publications

AGENCY: Utah County (Utah). Planning Commission

SERIES: 5021

3

TITLE: Administrative records

DATES: 1940-1969.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Utah County (Utah). Planning Commission

SERIES: 5929

3

TITLE: City maps.

DATES:

ARRANGEMENT: Alphanumerical by

DESCRIPTION:

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Utah County (Utah). Planning Commission

SERIES: 25196

3

TITLE: Publications

DATES: 1946-

ARRANGEMENT: Chronological by year

DESCRIPTION:

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the county or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 06/01/1991.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical This disposition is based on Utah County General Records Retention Schedule, Schedule 1, Item 22.

These records serve to document the history of the agency and to inform the public of the agency's services and programs.

AGENCY: Utah County (Utah). Planning Commission

SERIES: 25196

TITLE: Publications

(continued)

PRIMARY CLASSIFICATION:

Public