

Retention and Classification Report

Agency: Cache County (Utah). Justice of the Peace : Logan Precinct
(126)
Logan City Justice Court, Workforce
Service Bldg., 446 North 100 West
Logan, UT 84321

Records Officer

24103 *Civil case book index
05385 *Civil case docket books
17941 *Combined civil and criminal docket book
05388 *Complaints and summons
05379 *Criminal case docket books
06810 *Daily cash report
03685 *Docket books
05383 *Fines and forfeitures docket
05387 *Poll tax docket book
03673 *Record book

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 24103

3

TITLE: Civil case book index

DATES: ca. 1895.

ARRANGEMENT: Alphabetical by surname.

DESCRIPTION:

This booklet indexes an unidentified civil case Book F, giving parties' names and page number. Prominent plaintiff names include Sidney Stevens (an implement company) and Co-op Wagon Company.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

The index has administrative and historic value and facilitates clerical management of and access to the probate case files. The permanent disposition of the case files is based on their historical, administrative, and legal value.

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 5385

3

TITLE: Civil case docket books

DATES: 1893-1915.

ARRANGEMENT: chronological

DESCRIPTION:

These volumes were used to record individual civil cases heard by the Logan City Precinct Justice of the Peace Court. Recorded information includes the names of the parties involved, the date, the cause of action, the type of papers filed, and the judgments rendered. A ledger column for keeping track of the various fees and costs is included for each case. Some volumes are self-indexed.

Holdings: 1893-1901, 1901-1902, 1902-1906, 1904-1908, 1906-1907, 1908-1912

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 17941

3

TITLE: Combined civil and criminal docket book

DATES: 1914-1915.

ARRANGEMENT: chronological

DESCRIPTION:

This volume was used to record individual civil and criminal cases heard by the Logan City Precinct Justice of the Peace Court. The majority of matters are criminal cases. A large number of delinquent road poll tax cases are also recorded. Recorded information includes the names of the parties involved, the date, the cause of action, the type of papers filed, and the judgments rendered. A ledger column for keeping track of the various fees and costs is included for each case. This volume is self-indexed. Holdings (1 volume).

RETENTION:

Retain for 1 year(s)

DISPOSITION:

Permanent. Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the historical value of this docket to document the activities of the justice court in Logan. It is one of the few surviving records of this period.

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 17941

TITLE: Combined civil and criminal docket book

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 5388

3

TITLE: Complaints and summons

DATES: 1917-1919.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

These records were used to initiate action in the Logan City Precinct Justice of the Peace Court. Accessioned under the title "Poll tax complaints and summons," the title was changed to "Complaints and summons" because roughly half of the documents in the post binder deal with other matters, all violations of city ordinance or state law.

Information included in the complaints for delinquent payment of the road poll tax include: name of court and justice of the peace, plaintiff (Logan City), defendant, allegations, prayer for judgment against the defendant for the \$2 poll tax and court costs, name of attorney representing the plaintiff, and a signed deposition by the street supervisor stating that the allegations are true, the date subscribed and sworn before the justice of the peace, and the signature of the justice of the peace.

Information included in the criminal complaints includes: name of court and justice of the peace; plaintiff (Logan City); defendant; date of the deposition against the defendant; name of individual appearing before the court to make an allegation; date of the alleged violation; statement of the alleged violation citing violation of the city ordinance; the signatures of the deponent and justice of the peace; defendant's name, age, address, occupation, and nativity; whether the defendant is literate; defendant's sex and marital status; hour and place of arrest; name of arresting officer; name of officer searching suspect; remarks; when tired; whether trial was by jury; whether defendant was found guilty; sentence; disposition; date when the defendant was released; name of defendant; and case number.

RETENTION:

Retain for 1 year(s)

DISPOSITION:

Permanent. Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 5388

TITLE: Complaints and summons

(continued)

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 5379

3

TITLE: Criminal case docket books

DATES: 1894-1919.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

These volumes were used to record individual criminal cases heard by the Logan City Precinct Justice of the Peace Court. Recorded information includes the names of the parties involved, the date, an account of the alleged violation of the law, the defendant's plea, amount of bail, the action taken, the type of papers filed, the judgments rendered, and remarks. There is a column to record costs.

Holdings (10 volumes): 1894-1898, 1898-1904, 1904-1909, 1906-1911, 1909-1913, 1913-1914, 1913-1916, 1914, 1916-1917, and 1917-1919.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 6810

3

TITLE: Daily cash report

DATES: 1901-1923.

ARRANGEMENT: Chronological

TOTAL VOLUME: 0.20 cubic feet.

DESCRIPTION:

This is a daily report of cash balances, receipts, and disbursements. It was used for financial purposes and is now used to document the activities of the justice court during the severe agricultural depression of the 1920s.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then transfer to agency for permanent storage.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

These records have historical value(s).

This disposition is based on its secondary historical value to document the community and the courts. It also reflects a request of the Mayor of the town to retain this record because of the information it contained on the history and on individuals of this town.

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 3685

3

TITLE: Docket books

DATES: 1890-1910.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 5383

3

TITLE: Fines and forfeitures docket

DATES: 1894-1912.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

Entries in this volume (essentially a judgment docket) document the collection of fines and forfeitures imposed in criminal matters heard before the Logan Justice Court. Entries are chronological. Information is recorded under the following column headings: name, charge, judgment, amount of fine imposed, amount of court costs, amount of fine paid, number of days committed, number of days imprisoned, amount collected, treasurer's receipt, and remarks.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 5387

3

TITLE: Poll tax docket book

DATES: 1917.

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

These records document action taken against Logan residents for failure to pay the \$2 annual road poll tax for 1916 and 1917. Records for the 1916 tax year are arranged alphabetically by the initial letter of the defendant's surname in a three-ring binder. Records for the 1917 tax year are arranged numerically by case number (1 through 106) in a post binder. (There is an index to these case numbers.) Recorded information includes: name of justice of the peace, name of plaintiff, name of defendant, action, demand, proceedings, date of filings, and amount of fees. Holdings (2 volumes): January/February 1917 and November 1917.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).
Disposition based on documentation about individuals, legal procedure, court history and functions. Book(s) serve as a historically useful record for documenting the operation of the court and its ability to fulfill obligations to the public.

RETENTION JUSTIFICATION:

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Justice of the Peace : Logan Precinct

SERIES: 3673

3

TITLE: Record book

DATES: 1879-1903.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

Disposition based on the value of these records in documenting the types of cases handled by justice courts during this period. It is also important for the study of local history and community studies.

PRIMARY DESIGNATION:

Public