Retention and Classification Report

Agency: Weber County (Utah). Justice of the Peace (1294)

721 west 12th street
ogden, UT 84404

Records Officer

09588 Citations
09628 *Uintah Justice Precinct docket book

AGENCY: Weber County (Utah). Justice of the Peace

SERIES: 9588 1
TITLE: Citations
DATES: 1986-
ARRANGEMENT: Alphabetical by name
DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 3 years and then transfer to State Records Center. Retain in State Records Center for 2 years and then destroy.

AGENCY: Weber County (Utah). Justice of the Peace

SERIES: 9628 3
TITLE: Uintah Justice Precinct docket book
DATES: 1870-1893.
ARRANGEMENT: Chronological.
DESCRIPTION:

In this docket book is recorded the following information: court proceedings, 1870-1903; marriages, 1870-1884; and coroner's inquests, 1871-1891. A four-page insert showing marks and brands is found inside the front cover.

RETENTION:

Retain 50 years.

DISPOSITION:

Transfer to the State Archives permanently.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 50 years and then transfer to State Archives.

APPRAISAL:

Historical

Disposition based on documentation about individuals, legal procedure, court history and functions. Docket books serve as a vital record essential for the operation of the court and its ability to fulfill its obligation to the public.

AGENCY: Weber County (Utah). Justice of the Peace

SERIES: 9628
TITLE: Uintah Justice Precinct docket book

(continued)

PRIMARY CLASSIFICATION:
Public