

Retention and Classification Report

Agency: Weber County (Utah). Justice of the Peace : 5th Precinct (1299)

Records Officer

05073 *Civil case docket books

AGENCY: Weber County (Utah). Justice of the Peace : 5th Precinct

SERIES: 5073

3

TITLE: Civil case docket books

DATES: 1890-1902.

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

This series contains the docket books for civil cases heard by the Justice of the Peace in Weber County. Dockets function as an agenda for the proceedings of the court, written in abstract or brief form to act as a record of the action relative to each case. The docket generally contains the following information: Plaintiff, Defendant, Nature of the Case, Attorneys for the Plaintiff and Defendant, Case Number, Date and Nature of each action taken in the case, any applicable fees for the action, along with the judge's disposition of the case.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

Disposition based on documentation about individuals, legal procedure, court history and functions. These books serve as a vital record essential for the operation of the court and its ability to fulfill obligations to the public.

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(continued)

PRIMARY CLASSIFICATION:

Public