

Retention and Classification Report

Agency: Weber County (Utah). Planning Commission (1302)

Weber County Planning Division
2380 Washington Blvd., Suite 240
Ogden, UT 84401

Records Officer

05936 *City and town maps.
84052 *Planning and zoning plats
05322 Publications
05938 *Street numbering map.

AGENCY: Weber County (Utah). Planning Commission

SERIES: 5936

3

TITLE: City and town maps.

DATES: 1886-1959.

ARRANGEMENT: Alphabetical by town

DESCRIPTION:

Includes North Ogden, Ogden, Riverdale, and South Ogden.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Weber County (Utah). Planning Commission

SERIES: 84052

3

TITLE: Planning and zoning plats

DATES: 1961; 1966.

ARRANGEMENT: Numerical by book and page (geographical location)

DESCRIPTION:

These maps show zoning boundaries within the county. They are usually blueprint maps which show streets, property lines, zoning boundaries, and area classifications. These maps are used for reference purposes and are frequently updated.

RETENTION:

Retain until microfilmed.

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1992.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

APPRAISAL:

Administrative This disposition is based on Utah County General Records Retention Schedule, Schedule 28, Item 12.

AGENCY: Weber County (Utah). Planning Commission

SERIES: 84052

TITLE: Planning and zoning plats

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Weber County (Utah). Planning Commission

SERIES: 5322

3

TITLE: Publications

DATES: 1946-

ARRANGEMENT: Chronological.

DESCRIPTION:

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the county or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 06/01/1991.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah County General Records Retention Schedule, Schedule 1, Item 22.

Disposition based on the value of these records in documenting agency achievements, policies, procedures, and function.

PRIMARY CLASSIFICATION:

Public

AGENCY: Weber County (Utah). Planning Commission

SERIES: 5938

3

TITLE: Street numbering map.

DATES: 1958.

ARRANGEMENT: none

DESCRIPTION:

Maps indicating renumbering to create uniform street numbering.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.