Retention and Classification Report

Agency: Weber County (Utah). Commission for the Poor (1304)

, UT

Records Officer

21024	*Infirmary history charts
12610	*Infirmary records
12509	*Infirmary reports
05309	*Poor farm reports

AGENCY: Weber County (Utah). Commission for the Poor

SERIES: 21024 3
TITLE: Infirmary history charts
DATES: 1921-1946.
ARRANGEMENT: Alphabetical by patient name.
DESCRIPTION:

These are the medical records of indigent persons receiving treatment at the county infirmary. They include the patient's name, occupation, citizenship, birthplace, parents' names and birthplaces, church membership, next of kin's name, address, and telephone number, and description of medical condition,

RETENTION:

Retain until administrative need ends.

DISPOSITION:

Transfer to the State Archives permanently.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in Office until administrative need ends and then transfer to State Archives.

APPRAISAL:

Historical
Disposition based on the value of these records in documenting agency policies, procedures, and function.

PRIMARY DESIGNATION:

Private

AGENCY: Weber County (Utah). Commission for the Poor

SERIES: 12610 3
TITLE: Infirmary records
DATES: 1910-1927.
ARRANGEMENT: Chronological
TOTAL VOLUME: 0.10 cubic feet.
DESCRIPTION:

Handwritten book of indigient inmate registers (1917-1927) and cash receipt accounts, (some of which appear unrelated) of the county infirmary. Registers include year, inmate's age, number, name, date entered, and date discharged.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 12/1993

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
This disposition is based on the historical value of these records to document the Weber County Infirmary.

PRIMARY DESIGNATION:

Public

AGENCY: Weber County (Utah). Commission for the Poor

SERIES: 12509 4
TITLE: Infirmary reports
DATES: 1913-1914; 1919-1950.
ARRANGEMENT: Chronological
TOTAL VOLUME: 2.00 cubic feet.
DESCRIPTION:

Reports of services provided to poor persons at the Weber County infirmary. Includes superintendent's monthly record of inmates (month, inmate's name, date entered, released or died); statistics on numbers of inmates received monthly; numbers died, discharged, and requesting hospital treatment; statistical reports on the infirmary (inmate's name, date entered and discharged, total number of days confined); budget; operational costs; receipts (rental of county farm); indigent's names receiving transportation; lists of names of persons who received treatment at Dee Hospital (name, number of days, amount, laboratory work, operating room, ambulance, x-ray, and totals); regular and temporary assistance (name, cash, groceries, totals); and quarterly and annual summaries showing salaries and number served.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

APPROVED: 12/1993

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
This disposition is based on the historical value of these records to document services to the indigent poor in Weber County.

AGENCY: Weber County (Utah). Commission for the Poor

SERIES: 12509
TITLE: Infirmary reports

(continued)

PRIMARY DESIGNATION:
Public

AGENCY: Weber County (Utah). Commission for the Poor

SERIES: 5309 3
TITLE: Poor farm reports
DATES: 1888-1905.
ARRANGEMENT: Alphanumerical.
TOTAL VOLUME:
DESCRIPTION:

RETENTION AND DISPOSITION AUTHORIZATION:
These records are in Archives' permanent custody.

FORMAT MANAGEMENT:

Paper: Retain in State Archives permanently with authority to weed.

PRIMARY DESIGNATION:
Public