

# Retention and Classification Report

**Agency:** Weber County (Utah). Commission for the Poor (1304)

, UT

**Records Officer**

21024 \*Infirmery history charts  
12610 \*Infirmery records  
12509 \*Infirmery reports  
05309 \*Poor farm reports

**AGENCY:** Weber County (Utah). Commission for the Poor

**SERIES:** 21024

3

**TITLE:** Infirmary history charts

**DATES:** 1921-1946.

**ARRANGEMENT:** Alphabetical by patient name.

**DESCRIPTION:**

These are the medical records of indigent persons receiving treatment at the county infirmary. They include the patient's name, occupation, citizenship, birthplace, parents' names and birthplaces, church membership, next of kin's name, address, and telephone number, and description of medical condition,

**RETENTION:**

Retain until administrative need ends.

**DISPOSITION:**

Transfer to the State Archives permanently.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative need ends and then transfer to State Archives.

**APPRAISAL:**

Historical

Disposition based on the value of these records in documenting agency policies, procedures, and function.

**PRIMARY DESIGNATION:**

Private

**AGENCY:** Weber County (Utah). Commission for the Poor

**SERIES:** 12610

3

**TITLE:** Infirmary records

**DATES:** 1910-1927.

**ARRANGEMENT:** Chronological

**TOTAL VOLUME:** 0.10 cubic feet.

**DESCRIPTION:**

Handwritten book of indigent inmate registers (1917-1927) and cash receipt accounts, (some of which appear unrelated) of the county infirmary. Registers include year, inmate's age, number, name, date entered, and date discharged.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 12/1993

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

This disposition is based on the historical value of these records to document the Weber County Infirmary.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Weber County (Utah). Commission for the Poor

**SERIES:** 12509

4

**TITLE:** Infirmary reports

**DATES:** 1913-1914; 1919-1950.

**ARRANGEMENT:** Chronological

**TOTAL VOLUME:** 2.00 cubic feet.

**DESCRIPTION:**

Reports of services provided to poor persons at the Weber County infirmary. Includes superintendent's monthly record of inmates (month, inmate's name, date entered, released or died); statistics on numbers of inmates received monthly; numbers died, discharged, and requesting hospital treatment; statistical reports on the infirmary (inmate's name, date entered and discharged, total number of days confined); budget; operational costs; receipts (rental of county farm); indigent's names receiving transportation; lists of names of persons who received treatment at Dee Hospital (name, number of days, amount, laboratory work, operating room, ambulance, x-ray, and totals); regular and temporary assistance (name, cash, groceries, totals); and quarterly and annual summaries showing salaries and number served.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**APPROVED:** 12/1993

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

This disposition is based on the historical value of these records to document services to the indigent poor in Weber County.

**AGENCY:** Weber County (Utah). Commission for the Poor

**SERIES:** 12509

**TITLE:** Infirmary reports

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Weber County (Utah). Commission for the Poor

**SERIES:** 5309

3

**TITLE:** Poor farm reports

**DATES:** 1888-1905.

**ARRANGEMENT:** Alphanumerical.

**TOTAL VOLUME:**

**DESCRIPTION:**

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

This series has permanent historical value as documentation of the role county government played in assisting the poor in the late 19th and early 20th centuries.

**PRIMARY DESIGNATION:**

Public