

Retention and Classification Report

Agency: Public Welfare Commission (1310)

195 North 1950 West
Salt Lake City, UT 84116
801-538-3991

Records Officer

02125 *Administrative records
02699 *Adoption studies statistical records
02746 Appeals Committee hearings transcripts
02631 Correspondence
02563 *County welfare board minutes
02655 *Federal commodities allotment notices
05014 Juvenile justice committee reports
05244 Mental health program records
02562 *Minutes
02689 *Public assistance statistical data records

AGENCY: Public Welfare Commission

SERIES: 2125

3

TITLE: Administrative records

DATES: 1962-1963.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 2699

3

TITLE: Adoption studies statistical records

DATES: 1959-1962.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 2746

3

TITLE: Appeals Committee hearings transcripts

DATES: 1941-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 2631

3

TITLE: Correspondence

DATES: 1965-

ARRANGEMENT: Alphanumerical.

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 2563

3

TITLE: County welfare board minutes

DATES: 1961.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Copies of the minutes of the county welfare boards sent in to the state public welfare commission.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/2001.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 51.

Minutes have ongoing research value because they document agency deliberations and decisions.

PRIMARY CLASSIFICATION:

Public

AGENCY: Public Welfare Commission

SERIES: 2655

3

TITLE: Federal commodities allotment notices

DATES: 1957-1959.

ARRANGEMENT: Alphanumeric

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 5014

3

TITLE: Juvenile justice committee reports

DATES: 1972-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 5244

3

TITLE: Mental health program records

DATES: 1966-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Public Welfare Commission

SERIES: 2562

3

TITLE: Minutes

DATES: 1935-1958.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

Minutes of meetings of the state public welfare commission.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/2001.

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal

This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 51.

These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005) Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

PRIMARY CLASSIFICATION:

Public

AGENCY: Public Welfare Commission

SERIES: 2689

3

TITLE: Public assistance statistical data records

DATES: 1952-1962.

ARRANGEMENT: Alphanumeric

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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