

Retention and Classification Report

Agency: Weber County Soil Conservation District (Utah) (1335)
6782 South 1300 East
Salt Lake City, UT 84121

Records Officer

01140 Ballot cards

AGENCY: Weber County Soil Conservation District (Utah)

SERIES: 1140

3

TITLE: Ballot cards

DATES: undated

ARRANGEMENT: None

DESCRIPTION:

These are packets of official ballots of municipal elections cast by voters. "Each election officer shall preserve ballots for 22 months after the election or until the time has expired during which the ballots could be used in an election contest" (UCA 20A-4-202(2)(a) (2007)). If the election is not contested, "after that time, destroy them without opening or examining them" (UCA 20A-4-202(2)(d) (2007)).

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1996.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Weber County Soil Conservation District (Utah)

SERIES: 1140

TITLE: Ballot cards

(continued)

APPRAISAL:

This disposition is based on Utah Municipal General Records Retention Schedule, Schedule 18, Item 12.

PRIMARY CLASSIFICATION:

Exempt UCA 20A-4-106 and 20A-4-401 (2008)