

# Retention and Classification Report

**Agency:** Circuit Court (First Circuit) (143)

, UT

**Records Officer:**

20697 \*Criminal registers of actions

**AGENCY:** Circuit Court (First Circuit)

**SERIES:** 20697

3

**TITLE:** Criminal registers of actions

**DATES:** 1978-1996.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

Criminal registers serve as a chronological log of actions taken in individual criminal cases.

**RETENTION:**

Retain until administrative need ends

**DISPOSITION:**

Permanent. Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative value has been met and then transfer to State Archives with authority to weed.

**APPRAISAL:**

These records have administrative, and/or historical value(s).  
Historical due to criminal history of Utah persons

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 07/2015.