

# Retention and Classification Report

**Agency:** Circuit Court (Eleventh Circuit) (145)

, UT

**Records Officer:**

13078 \*Emery County small claims case files

**AGENCY:** Circuit Court (Eleventh Circuit)

**SERIES:** 13078

3

**TITLE:** Emery County small claims case files

**DATES:** 1978-1979.

**ARRANGEMENT:** none

**DESCRIPTION:**

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.