

Retention and Classification Report

Agency: Iron County (Utah). Justice of the Peace : Parowan Precinct
(1529)
68 South 100 East
Parowan, UT 84761

Records Officer: Leslie Bishop

83724 *Justice docket

AGENCY: Iron County (Utah). Justice of the Peace : Parowan Precinct

SERIES: 83724

3

TITLE: Justice docket

DATES: 1884-1913; 1925-1933.

ARRANGEMENT: Chronological, thereunder numerical by case number.

TOTAL VOLUME: 3.00 cubic feet.

DESCRIPTION:

This docket is used to document the individual cases heard by the Parowan Justice of the Peace Court. It contains: case number; name of parties (plaintiff[s], defendant[s]); names of attorneys; date; proceedings of case; papers filed; decisions rendered; and amount of court fees and fines levied.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1989.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: For records beginning in 1884 through 1913. Retain in Office for 10 years and then transfer to State Archives.

Paper: For records beginning in 1925 through 1933. Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently.

Paper: For records beginning in 1934 and continuing to the present. Retain in Office for 10 years and then destroy.

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(continued)

APPRAISAL:

Historical

Disposition based on the value of these records in documenting the types of cases handled by justice courts during this period. It is important for the study of local history and community studies.

PRIMARY CLASSIFICATION:

Public