

Retention and Classification Report

Agency: Millard County (Utah). Justice of the Peace : Kanosh Precinct
(1535)

Kanosh, UT 84637

Records Officer

83344 *Docket books
83475 *Records

AGENCY: Millard County (Utah). Justice of the Peace : Kanosh Precinct

SERIES: 83344

3

TITLE: Docket books

DATES: i 1942-1970.

ARRANGEMENT: Chronological

DESCRIPTION:

These eight volumes are used to document individual cases heard by the Kanosh Precinct Justice Court. There are seven general justice dockets that cover the period 1943-50 and 1952-70, and a separate fish and game docket for the period 1952-56. (Fish and game violations are also common in the general dockets as well.) The first ten pages of the Kanosh Precinct Justice Docket for 1967-69 contain the Oak City Precinct Justice Docket (SERIES NUMBER 83346) for 1958-61.

The general dockets contain the names of the parties involved, the names of the attorneys, the date, the specific violation or charge, the type of papers filed, the name of the justice of the peace, the decision rendered, and the amount of the fine or length of the sentence imposed. An individual ledger column for keeping track of the associated fees and costs is included for each case. Each individual volume also contains space at the front for a case index, however the justices in this precinct failed to make use of this feature in all but the 1961-67 volume (where use is minimal).

A receipt book for fees paid is placed inside the 1961-67 docket.

The fish and game docket contains the individual case number, the name of the defendant, the defendant's plea, the name(s) of any witness(es), the result, and the amount of any fine imposed.

Several loose papers are placed inside the fish and game volume including reports on fines and forfeitures, citations, statements, and some correspondence with the State Fish and Game Department.

The administrative files belonging to the Justice of the Peace in the Kanosh Precinct may be found in SERIES 83475.

RETENTION:

Retain 10 years. Transfer to Archives.

DISPOSITION:

Transfer to the State Archives with authority to weed.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

AGENCY: Millard County (Utah). Justice of the Peace : Kanosh Precinct

SERIES: 83344

TITLE: Docket books

(continued)

APPROVED: 12/1988

FORMAT MANAGEMENT:

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

APPRAISAL:

Historical

This retention is based on the historical value of documenting the actions of justice courts in Utah. They are valuable for both local and community studies.

PRIMARY DESIGNATION:

Public

AGENCY: Millard County (Utah). Justice of the Peace : Kanosh Precinct

SERIES: 83475

3

TITLE: Records

DATES: i 1956-1959; 1961-1962; 1964; 1969.

ARRANGEMENT: none

DESCRIPTION:

These folders contain the administrative files of the justice of the peace for the Kanosh Precinct. They contain complaints, transcripts of cases, traffic citations, letters concerning payment of fines, satisfaction of judgments, arrest warrants, abstract of judgments, and orders for return of evidence. The files contain materials from 1956-59, 1961, 1962, 1964, and 1969.

Similar material is to be found with the Kanosh Precinct Justice Docket, SERIES 83344.

RETENTION:

Retain 3 years.

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

These records are in Archives' permanent custody.

APPROVED: 03/1989

FORMAT MANAGEMENT:

Paper: Retain in Office for 3 years and then destroy.

APPRAISAL:

This retention is based on the Judicial Council Decisions (1983). These files are OBSOLETE and should be DESTROYED.