Retention and Classification Report

Agency: Mammoth (Utah). Fire Department (1631)

, UT

Records Officer

85121 *Minutes
85120 *Run reports

AGENCY: Mammoth (Utah). Fire Department

SERIES: 85121 4
TITLE: Minutes
DATES: i 1912-1923; 1926-1931.
ARRANGEMENT: Chronological
DESCRIPTION:

The volunteer fire fighters hold periodical meetings to organize and make arrangements for the local fire department. Minutes includes the new appointments of officers, finances and budget considerations, and general business operations.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm duplicate: For records beginning in 1912 through 1923. Retain in State Archives permanently.

Microfilm duplicate: For records beginning in 1926 through 1931. Retain in State Archives permanently.

PRIMARY CLASSIFICATION:

Public

AGENCY: Mammoth (Utah). Fire Department

SERIES: 85120 4
TITLE: Run reports
DATES: i 1912-1976.
ARRANGEMENT: Chronological
DESCRIPTION:

Each response to an emergency call is reported by filing a run report which records the date of the fire, damages, location, cause, number of fire fighters responding, and the fire chief's signature.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

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