

# Retention and Classification Report

**Agency:** Eureka (Utah). Police Department (1634)

, UT

**Records Officer:** Patricia Bigler

85116 \*Arrest report

**AGENCY:** Eureka (Utah). Police Department

**SERIES:** 85116

4

**TITLE:** Arrest report

**DATES:** i 1893-1899.

**ARRANGEMENT:** Numerical by case number.

**DESCRIPTION:**

A form used to report arrests made by the police. Usually includes complete information and description of person arrested, date, time of arrest, charges, description of offense, list of witnesses, and name of officer(s) making arrest. Sometimes the report is a multi-part form, with a copy sent to county jail.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.