

Retention and Classification Report

Agency: Box Elder County (Utah). Probate Court (1637)
(obsolete agency)
, UT

Records Officer

00772 *Adoption record book
85171 *Certificates of citizenship record books
09642 Civil and criminal case files
26104 *Divorce records
82970 *Record books
25835 *Wills

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 772

4

TITLE: Adoption record book

DATES: s 1888.

ARRANGEMENT: Chronological

DESCRIPTION:

This record book details the proceedings in the adoption case of Andrew L. Jensen. It is the only case mentioned in the book.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives permanently.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

APPRAISAL:

Historical

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 772

TITLE: Adoption record book

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 85171

4

TITLE: Certificates of citizenship record books

DATES: i 1868-1869.

ARRANGEMENT: Chronological

TOTAL VOLUME: 1.00 reel.

DESCRIPTION:

This volume contains handwritten copies of citizenship certificates issued to newly naturalized U.S. citizens. The applicant's name and current nationality were noted. The applicant was required to give evidence that he had declared his intention to become a citizen at least two years earlier. Two U.S. citizens attested that the applicant had resided in the United States at least five years and in Utah territory at least one year. They also testified that the applicant was of good moral character and behaved in a manner supportive of the U.S. Constitution.

The applicant was sworn to support the Constitution and renounce allegiance to his former nation and particularly, by name, to its ruler. The last three pages of the volume were used as an account ledger for the clerk's activities, primarily in divorce cases, from August 1876 to February 1877.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Paper: Retain in Office permanently and then microfilm.

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 85171

TITLE: Certificates of citizenship record books

(continued)

APPRAISAL:

Historical

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

PRIMARY CLASSIFICATION:

Public

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 9642

4

TITLE: Civil and criminal case files

DATES: 1856; 1873

ARRANGEMENT: None

TOTAL VOLUME:

DESCRIPTION:

Holdings for this series consists of an 1856 holographic arrest warrant on the charge of larceny (horse theft) in the case of The People of the United States for the Territory of Utah vs. Jacob Meeks and "Buck" and 1873 papers pertaining to several writs of habeas corpus.

RETENTION:

Retain until administrative need ends.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 9642

TITLE: Civil and criminal case files

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 26104

3

TITLE: Divorce records

DATES: 1868-1887.

ARRANGEMENT: Alphabetically by first letter of surname and thereunder chronologically by date.

TOTAL VOLUME: 4.00 reels.

DESCRIPTION:

From 1852-1887 County Probate Courts in Utah Territory held jurisdiction over divorces. District Courts also held the same jurisdiction. Box Elder County Probate Court retained files for divorce cases heard by the court. A file generally begins with an initiating petition for divorce and concludes with a divorce decree detailing the court decision in the case. Files also include any additional documents created and filed with the court in the matter. These documents might include such things as exhibits, summons and subpoenas issued to parties in the case, and fee statements.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 26104

TITLE: Divorce records

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 82970

3

TITLE: Record books

DATES: 1856-1887.

ARRANGEMENT: Chronological by date recorded

TOTAL VOLUME:

DESCRIPTION:

County probate courts, which functioned during the territorial period, handled criminal and civil cases, including divorce, as well as the probate of estates. They also adjudicated land claims in surveyed cities and towns and authorized incorporations. The Box Elder County Probate Court record books contains court minutes relating to all of these functions.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until administrative need ends and then microfilm and transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 82970

TITLE: Record books

(continued)

APPRAISAL:

Historical

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

PRIMARY CLASSIFICATION:

Public

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 25835
TITLE: Wills

3

DATES: 1872-1890.

ARRANGEMENT: Chronological by date recorded.

TOTAL VOLUME: 0.20 cubic feet.

DESCRIPTION:

This volume contains transcripts of the last will and testament for about 20 early Box Elder County residents. They were collected by the Probate Court as part of the court's responsibility to probate estates.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 06/01/2005.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

AGENCY: Box Elder County (Utah). Probate Court

SERIES: 25835

TITLE: Wills

(continued)

APPRAISAL:

Historical

This disposition is based on the research value of this book to document the rights of citizens. It provides information for the family historian and other researchers on wills recorded in Territorial Box Elder County.

PRIMARY CLASSIFICATION:

Public