

# Retention and Classification Report

**Agency:** Box Elder County (Utah). Probate Court (1637)

(obsolete agency)  
, UT

## Records Officer

00772 \*Adoption record book  
25840 \*Box Elder County docket book  
85171 \*Certificates of citizenship record books  
09642 \*Civil and criminal case files  
26104 \*Divorce records  
82970 \*Record books  
25835 \*Wills

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 772

4

**TITLE:** Adoption record book

**DATES:** s 1888.

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

This record book details the proceedings in the adoption case of Andrew L. Jensen. It is the only case mentioned in the book.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

**APPRAISAL:**

These records have historical value(s).

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 25840

3

**TITLE:** Box Elder County docket book

**DATES:** 1886-1887; 1893.

**ARRANGEMENT:** Chronological by date.

**TOTAL VOLUME:** 0.20 cubic feet.

**DESCRIPTION:**

The Box Elder County Probate Court docket book contains entries related to the probate of estates which are dated 1886 and 1887. Thereafter it contains records of deeds dated 1893. These deeds apparently relate to land acquired for the purpose of building roads.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/2005

**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative need ends and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

This disposition is based on the records secondary research value of documenting life in Box Elder County.

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 25840

**TITLE:** Box Elder County docket book

(continued)

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 07/2017.

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 85171

4

**TITLE:** Certificates of citizenship record books

**DATES:** i 1868-1869.

**ARRANGEMENT:** Chronological

**TOTAL VOLUME:** 1.00 reel.

**DESCRIPTION:**

This volume contains handwritten copies of citizenship certificates issued to newly naturalized U.S. citizens. The applicant's name and current nationality were noted. The applicant was required to give evidence that he had declared his intention to become a citizen at least two years earlier. Two U.S. citizens attested that the applicant had resided in the United States at least five years and in Utah territory at least one year. They also testified that the applicant was of good moral character and behaved in a manner supportive of the U.S. Constitution.

The applicant was sworn to support the Constitution and renounce allegiance to his former nation and particularly, by name, to its ruler. The last three pages of the volume were used as an account ledger for the clerk's activities, primarily in divorce cases, from August 1876 to February 1877.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Paper: Retain in Office permanently and then microfilm.

**APPRAISAL:**

These records have historical value(s).

These records document the actions of the territorial county probate court which became obsolete at statehood. Any information about the probate court and its functions is historically significant.

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 85171

**TITLE:** Certificates of citizenship record books

(continued)

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 9642

4

**TITLE:** Civil and criminal case files

**DATES:** 1856; 1873.

**ARRANGEMENT:** None

**DESCRIPTION:**

Holdings for this series consists of an 1856 holographic arrest warrant on the charge of larceny (horse theft) in the case of The People of the United States for the Territory of Utah vs. Jacob Meeks and "Buck" and 1873 papers pertaining to several writs of habeas corpus.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

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**PRIMARY DESIGNATION:**

Public

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 26104

3

**TITLE:** Divorce records

**DATES:** 1868-1887.

**ARRANGEMENT:** Alphabetically by first letter of surname and thereunder chronologically by date.

**TOTAL VOLUME:** 4.00 reels.

**DESCRIPTION:**

From 1852-1887 County Probate Courts in Utah Territory held jurisdiction over divorces. District Courts also held the same jurisdiction. Box Elder County Probate Court retained files for divorce cases heard by the court. A file generally begins with an initiating petition for divorce and concludes with a divorce decree detailing the court decision in the case. Files also include any additional documents created and filed with the court in the matter. These documents might include such things as exhibits, summons and subpoenas issued to parties in the case, and fee statements.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

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**PRIMARY DESIGNATION:**

Public



**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 82970

3

**TITLE:** Record books

**DATES:** 1856-1887.

**ARRANGEMENT:** Chronological by date recorded

**DESCRIPTION:**

County probate courts, which functioned during the territorial period, handled criminal and civil cases, including divorce, as well as the probate of estates. They also adjudicated land claims in surveyed cities and towns and authorized incorporations. The Box Elder County Probate Court record books contains court minutes relating to all of these functions.

**RETENTION AND DISPOSITION AUTHORIZATION:**

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**FORMAT MANAGEMENT:**

Paper: Retain in Office until administrative need ends and then microfilm and transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

**APPRAISAL:**

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**PRIMARY DESIGNATION:**

Public

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 25835

3

**TITLE:** Wills

**DATES:** 1872-1890.

**ARRANGEMENT:** Chronological by date recorded.

**TOTAL VOLUME:** 0.20 cubic feet.

**DESCRIPTION:**

This volume contains transcripts of the last will and testament for about 20 early Box Elder County residents. They were collected by the Probate Court as part of the court's responsibility to probate estates.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/2005

**FORMAT MANAGEMENT:**

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Regional Repository permanently.

**APPRAISAL:**

These records have historical value(s).

This disposition is based on the research value of this book to document the rights of citizens. It provides information for the family historian and other researchers on wills recorded in Territorial Box Elder County.

**AGENCY:** Box Elder County (Utah). Probate Court

**SERIES:** 25835

**TITLE:** Wills

(continued)

**PRIMARY DESIGNATION:**

Public