

Retention and Classification Report

Agency: Coordinating Council of Higher Education (166)

, UT

Records Officer

27478 *Biennial reports
20047 *Budget reports
03101 *Correspondence
20070 *Curriculum reports
19991 *Degrees and certificates reports
25500 *Master plan committee reports

AGENCY: Coordinating Council of Higher Education

SERIES: 27478

3

TITLE: Biennial reports

DATES: 1959-1969.

ARRANGEMENT:

DESCRIPTION:

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Disposition based on value of records in documenting the history and achievements of the Coordinating Council of Higher Education.

AGENCY: Coordinating Council of Higher Education

SERIES: 27478

TITLE: Biennial reports

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Coordinating Council of Higher Education

SERIES: 20047

3

TITLE: Budget reports

DATES: 1960-1970.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series contains budget requests and budget analyses pertaining to the Higher Education institutions within the state.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

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APPRAISAL:

Administrative Fiscal Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25. Disposition based on the value of these records in documenting agency achievements, policies, procedures, and function.

PRIMARY CLASSIFICATION:

Public

AGENCY: Coordinating Council of Higher Education

SERIES: 3101

3

TITLE: Correspondence

DATES: 1957-1959.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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AGENCY: Coordinating Council of Higher Education

SERIES: 20070

3

TITLE: Curriculum reports

DATES: 1962-1966.

ARRANGEMENT: Chronological.

DESCRIPTION:

This series contains reports pertaining to evaluations, studies and analyses of curriculum.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Disposition based on the value of these records in documenting agency achievements, policies, programs, and function.

PRIMARY CLASSIFICATION:

Public

AGENCY: Coordinating Council of Higher Education

SERIES: 19991

3

TITLE: Degrees and certificates reports

DATES: 1963-1969.

ARRANGEMENT: Chronological.

DESCRIPTION:

These reports provide information about the degrees and certificates awarded by the colleges and universities in the state. The reports contain information pertaining to length of time required to graduate, type of degrees awarded, and classification of degrees awarded.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

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APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Disposition based on the value of these records in documenting agency achievements, policies, programs, and function.

AGENCY: Coordinating Council of Higher Education

SERIES: 19991

TITLE: Degrees and certificates reports

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Coordinating Council of Higher Education

SERIES: 25500

3

TITLE: Master plan committee reports

DATES: 1967-1968.

ARRANGEMENT: Alphabetical by committee letter

DESCRIPTION:

These reports were produced by the study committees appointed by the Coordinating Council for Higher Education, in order to create a "Master Plan" for Higher Education in Utah. Each committee was designated by a letter of the alphabet:

"C" = Junior College, Vocation and Technical Education

"E" = Continuing Education, Public Service, Evening School and Extension

"F" = Financing Higher Education

"G" = Governance of Higher Education

"H" = Auxillary Services and Physical Plant

"I" = Students: Numbers, Characteristics and Opportunities

"J" = Research and Graduate Education

"K" = Student Personnel

"L" = Roles and Curriculum

"M" = Supporting Services

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

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AGENCY: Coordinating Council of Higher Education

SERIES: 25500

TITLE: Master plan committee reports

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Disposition based on historical value of these studies aimed at creating a master plan for higher education in utah.

PRIMARY CLASSIFICATION:

Public