

# Retention and Classification Report

**Agency:** Coordinating Council of Higher Education (166)

, UT

## **Records Officer**

27478 \*Biennial reports  
20047 \*Budget reports  
03101 \*Correspondence  
20070 \*Curriculum reports  
19991 \*Degrees and certificates reports  
25500 \*Master plan committee reports

**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 27478

3

**TITLE:** Biennial reports

**DATES:** 1959-1969.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

Documents created by the agency, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 07/15/2010

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

Disposition based on value of records in documenting the history and achievements of the Coordinating Council of Higher Education.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 20047

3

**TITLE:** Budget reports

**DATES:** 1960-1970.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

This series contains budget requests and budget analyses pertaining to the Higher Education institutions within the state.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 08/23/2000

**FORMAT MANAGEMENT:**

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**APPRAISAL:**

Administrative Fiscal Historical

Disposition based on the value of these records in documenting agency achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 3101

3

**TITLE:** Correspondence

**DATES:** 1957-1959.

**ARRANGEMENT:** Alphanumerical.

**DESCRIPTION:**

These are minutes, reports and correspondence related to WICHE.

**RETENTION AND DISPOSITION AUTHORIZATION:**

These records are in Archives' permanent custody.

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

These records document the history of the council.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 20070

3

**TITLE:** Curriculum reports

**DATES:** 1962-1966.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

This series contains reports pertaining to evaluations, studies and analyses of curriculum.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 08/23/2000

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

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**APPRAISAL:**

Historical

Disposition based on the value of these records in documenting agency achievements, policies, programs, and function.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 19991

3

**TITLE:** Degrees and certificates reports

**DATES:** 1963-1969.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

These reports provide information about the degrees and certificates awarded by the colleges and universities in the state. The reports contain information pertaining to length of time required to graduate, type of degrees awarded, and classification of degrees awarded.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 08/23/2000

**FORMAT MANAGEMENT:**

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**APPRAISAL:**

Historical

Disposition based on the value of these records in documenting agency achievements, policies, programs, and function.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.

**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 25500

3

**TITLE:** Master plan committee reports

**DATES:** 1967-1968.

**ARRANGEMENT:** Alphabetical by committee.

**DESCRIPTION:**

These reports were produced by the study committees appointed by the Coordinating Council for Higher Education, in order to create a "Master Plan" for Higher Education in Utah. Each committee was designated by a letter of the alphabet:

"C" = Junior College, Vocation and Technical Education

"E" = Continuing Education, Public Service, Evening School and Extension

"F" = Financing Higher Education

"G" = Governance of Higher Education

"H" = Auxillary Services and Physical Plant

"I" = Students: Numbers, Characteristics and Opportunities

"J" = Research and Graduate Education

"K" = Student Personnel

"L" = Roles and Curriculum

"M" = Supporting Services Any record, regardless of format, that is issued by a governmental entity for public distribution at the total or partial expense of that governmental entity. See Utah Code Section 9-7-101 8(a)(b) (2010) and 9-7-208 (2006)

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 07/01/2004

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

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**AGENCY:** Coordinating Council of Higher Education

**SERIES:** 25500

**TITLE:** Master plan committee reports

(continued)

**APPRAISAL:**

Historical

Disposition based on historical value of these studies aimed at creating a master plan for higher education in utah.

**PRIMARY DESIGNATION:**

Public

**REVIEW AND UPDATE STATUS:**

This report was reviewed and updated on 08/2015.