

# Retention and Classification Report

**Agency:** Salt Lake City School District (Utah). Seismic Study Committee  
(1660)  
440 East 100 South  
Salt Lake City, UT 84111

## Records Officer

01331 \*Recommendations of the Seismic Study Committee reports

**AGENCY:** Salt Lake City School District (Utah). Seismic Study Committee

**SERIES:** 1331

3

**TITLE:** Recommendations of the Seismic Study Committee reports

**DATES:** 1989.

**ARRANGEMENT:** Numerical by chapter number, thereunder by recommendation number

**DESCRIPTION:**

This report documents the recommendations of the Seismic Study Committee to the Salt Lake City Board of Education. The Seismic Study Committee is a citizen's committee created by the Board to make recommendations as to what actions should be taken to mitigate the potential life and property losses associated with an earthquake involving school district buildings. The report is a summary of the data reviewed by the committee and their recommendations to the Board of Education. The first section of the report describes the committee activities that took place during the committee's duration (Fall 1989). The next section is a summary of the factors considered and discussed by the committee during its meetings in the development of the recommendations. The final section of the report discusses the general and specific recommendations of the committee. The appendix includes backup information that was discussed and/or developed by the committee.

**RETENTION:**

Retain 25 years.

**DISPOSITION:**

Transfer to the State Archives permanently.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 03/01/1990.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 25 years or until administrative need ends and then destroy.

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**TITLE:** Recommendations of the Seismic Study Committee reports

(continued)

Paper copy: Retain in State Archives permanently.

**APPRAISAL:**

Administrative Historical

This retention is based on the administrative needs expressed by the business official and the historical value of the report.

This report has both evidential and informational values as well. It documents Utah's earthquake preparations and the quality of school buildings within the Salt Lake City School District. It is the first of its kind in Utah and will be used as a model by other public offices.

**PRIMARY CLASSIFICATION:**

Public