

Retention and Classification Report

Agency: Millard County (Utah). Justice of the Peace : Meadow Precinct
(1665)

, UT

Records Officer:

83345 *Docket book

AGENCY: Millard County (Utah). Justice of the Peace : Meadow Precinct

SERIES: 83345

3

TITLE: Docket book

DATES: i 1940-1952.

ARRANGEMENT: Chronological by year.

DESCRIPTION:

This single volume is used to document individual criminal misdemeanor cases heard by the Meadow Precinct Justice Court. It contains the name of the justice of the peace, the date, the names of the parties involved, the criminal complaint, the type of papers filed, the decision rendered, and the amount of the fine of the length of the sentence imposed. An individual ledger column for keeping track of the associated fees and costs is included for each case.

Upon filling all blank pages in the criminal misdemeanor section, the justices began recording new cases in any available blank space remaining on pages previously used for prior cases (see pages 27-73) rather than start a new docket book. An alphabetically (by first letter of the surname) arranged case index appears at the beginning of the book, preceding the criminal misdemeanor case section. The preliminary hearing section (for criminal cases) at the back of the book was not used.

RETENTION:

Retain 10 years. Transfer to Archives.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 12/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

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(continued)

APPRAISAL:

Historical

This retention is based on the historical value of this volume to document justice court cases. They are valuable for both local and community studies.

PRIMARY CLASSIFICATION:

Public