

# Retention and Classification Report



**Agency:** Agricultural Advisory Board (1805)

, UT

**Records Officer:** Eileen Frisbey  
**Analyst:** Staci Milillo

00541 Minute books

**AGENCY:** Agricultural Advisory Board

**SERIES:** 541

3

**TITLE:** Minute books

**DATES:** 1919-

**ARRANGEMENT:** Alphanumerical

**DESCRIPTION:**

The Agricultural Board (now called the Agriculture Advisory Council) is one of the policy making boards of the division of Agriculture. These minutes record the board's meetings and actions taken.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 12/01/1996.

**FORMAT MANAGEMENT:**

Paper: Retain in Office for 3 years and then transfer to State Archives with authority to weed.

**APPRAISAL:**

Administrative Historical

This disposition is based on Utah School Districts General Retention Schedule, Schedule 1, Item 15.

This disposition is based on the significance of the minutes in documenting the board's decisions in setting division policy.

**PRIMARY CLASSIFICATION:**

Public