

# Retention and Classification Report

**Agency:** Central Weber Sewer Improvement District (Utah) (1998)

2618 West Pioneer Rd.  
Ogden, UT 84404  
801-731-3011

**Records Officer:** John Carbon

25355 Publications

**AGENCY:** Central Weber Sewer Improvement District (Utah)

**SERIES:** 25355

3

**TITLE:** Publications

**DATES:** 1964-

**ARRANGEMENT:** Chronological by year.

**DESCRIPTION:**

These are pamphlets, leaflets, studies, proposals and similar material printed by or for the municipality or any of its departments, subdivisions or programs, and made available to the public, or the last manuscript report if not published.

**RETENTION:**

Retain until administrative need ends

**DISPOSITION:**

Permanent. Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule Publications, GRS-1678.

**AUTHORIZED:** 03-19-2018

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

These records have historical value(s).  
Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public