

Retention and Classification Report

Agency: Clinton (Utah) (209)

City Hall
2267 North 1500 West
Clinton, UT 84015
801 774-2600

Records Officer: Lisa Titensor

84754 *Cemetery records

AGENCY: Clinton (Utah)

SERIES: 84754

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TITLE: Cemetery records

DATES: 1906-1966.

ARRANGEMENT: Chronological by date.

DESCRIPTION:

This series consists of four different types of records which document burials and plot ownership at the Clinton cemetery. The first set of records are certificates of purchase which include the plot location, the name of the purchaser, and the date of purchase. The second item is a list of owners of each individual plot. The third item is an interment register. The register has columns for the name of the deceased, place of death, date of burial, location of grave, and the name and address of the undertaker. The last set of records are plot cards. Plot cards contain information about the individual buried there: the individuals' names, parents' names, spouses' names, date and place of birth, date and place of death, burial permit number, whether or not there is a perpetual care agreement, the name of the funeral director and the name of the lot owner. Some plot cards contain notations regarding transfers of ownership.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 06/01/1997.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm master: For records beginning in 1906 through 1967. Retain in State Archives permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

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(continued)

APPRAISAL:

Historical Legal This disposition is based on Utah Municipal General Records Retention Schedule, Schedule 17, Item 5.

This disposition is based on the value of these records in documenting burials and plot ownership in Clinton.

PRIMARY CLASSIFICATION:

Public