

Retention and Classification Report

Agency: Price River Water Improvement District (Utah) (2133)
P.O. Box 903
Price, UT 84501

Records Officer

13158 General ledgers
05089 *Price River Irrigation Company's administrative records
03713 *Price river water conservation district coupon registers

AGENCY: Price River Water Improvement District (Utah)

SERIES: 13158

3

TITLE: General ledgers

DATES: undated

ARRANGEMENT: none

DESCRIPTION:

These are statistical reports on the financial affairs of the entire municipality. "Within 180 days after the close of each fiscal year the city recorder or other delegated person shall present to the governing body an annual financial report prepared in conformity with generally accepted accounting principles, as prescribed in the Uniform Accounting Manual for Utah cities (UCA 10-6-150 (2009)). "Copies of the annual financial report....shall be filed with the state auditor and shall be filed as a public document in the office of the city recorder" (UCA 10-6-150 (2009)).

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 11/01/1996.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical This disposition is based on Utah Municipal General Records Retention Schedule, Schedule 5, Item 4.

The annual financial reports contribute to transparency in government by documenting agency functions. The reports have ongoing research value.

AGENCY: Price River Water Improvement District (Utah)

SERIES: 13158

TITLE: General ledgers

(continued)

PRIMARY CLASSIFICATION:

Public

AGENCY: Price River Water Improvement District (Utah)

SERIES: 5089

3

TITLE: Price River Irrigation Company's administrative records

DATES: 1909-1913.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Price River Water Improvement District (Utah)

SERIES: 3713

3

TITLE: Price river water conservation district coupon registers

DATES: 1930-1939.

ARRANGEMENT: Alphanumerical

DESCRIPTION:

These are the actual bonds and coupons redeemed throughout the lifetime of the bond.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Records Center for 1 year after being redeemed and then destroy.

APPRAISAL:

This disposition is based on Utah County General Records Retention Schedule, Schedule 2, Item 6.

PRIMARY CLASSIFICATION:

Public