

# Retention and Classification Report

**Agency:** Tooele County (Utah). Justice of the Peace : Grantsville Precinct  
(2258)  
47 South Main Street  
Tooele, UT 84074  
(435)882-5600

## Records Officer

09960 Case files  
03717 \*Justice docket books

**AGENCY:** Tooele County (Utah). Justice of the Peace : Grantsville Precinct

**SERIES:** 9960

1

**TITLE:** Case files

**DATES:** 1984-

**ARRANGEMENT:** Numerical by docket number.

**DESCRIPTION:**

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 4 years and then transfer to State Records Center. Retain in State Records Center for 4 years and then destroy.

**APPRAISAL:**

Administrative

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Tooele County (Utah). Justice of the Peace : Grantsville Precinct

**SERIES:** 3717

3

**TITLE:** Justice docket books

**DATES:** 1876, 1902-1943.

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

These dockets record actions in cases heard before the Grantsville Justice of the Peace including such things as disturbing the peace and petit larceny, and hunting and traffic violations.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then transfer to State Archives.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

**APPRAISAL:**

Historical

This disposition is based on the record's secondary research value of documenting the minor criminal and civil actions handled in Tooele County during its early settlement. Later dockets are destroyed in accordance with the Utah Courts Retention Schedule.

**PRIMARY CLASSIFICATION:**

Public