Retention and Classification Report

Agency: Piute County (Utah). County Auditor (2532)

, UT

Records Officer

13150	*	Account book
19021		Annual audits
13151		Financial records
13152		Warrant registers

AGENCY: Piute County (Utah). County Auditor

SERIES: 13150 3
TITLE: Account book
DATES: 1937-1944.
ARRANGEMENT: none
DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Piute County (Utah). County Auditor

SERIES: 19021 3
TITLE: Annual audits
DATES: 1925-
ARRANGEMENT: Chronological
ANNUAL ACCUMULATION: 0.10 cubic feet.
DESCRIPTION:

These are reports prepared by external auditors examining and verifying the county's financial activities for the year.
Includes statements of receipts and disbursements and established funds of the county. These audits include both audits by private audit firms contracted by the county to perform audits and audits by the State Auditor.

RETENTION:

Retain until administrative need ends

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 03/01/1991.

FORMAT MANAGEMENT:

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APPRAISAL:

Administrative Historical
This disposition is based on Utah County General Records Retention Schedule, Schedule 13, Item 6.

Audit reports may be used during the next audit cycle to monitor compliance with internal control program recommendations. They document agency functions and have research value.

AGENCY: Piute County (Utah). County Auditor

SERIES: 19021
TITLE: Annual audits

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Piute County (Utah). County Auditor

SERIES: 13151 1
TITLE: Financial records
DATES: undated
ARRANGEMENT: none
ANNUAL ACCUMULATION:
DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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AGENCY: Piute County (Utah). County Auditor

SERIES: 13152 3
TITLE: Warrant registers
DATES: undated
ARRANGEMENT: none
ANNUAL ACCUMULATION:
DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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