

# Retention and Classification Report

**Agency:** Attorney General's Office (Utah). Civil Department. Natural Resources Division (2543)  
1594 West North Temple  
Salt Lake City, UT 84114

**Records Officer:** Connie Burnside

25199 Natural Resources case files

**AGENCY:** Attorney General's Office (Utah). Civil Department. Natural Resources Division

**SERIES:** 25199 3

**TITLE:** Natural Resources case files

**DATES:** 1990-

**ARRANGEMENT:** Chronological thereunder alphabetical by division name.

**ANNUAL ACCUMULATION:** 5.00 cubic feet.

**DESCRIPTION:**

These working files document cases by the Natural Resources Division of the Attorney General's Office. Agencies represented by this office include the Division of Oil, Gas and Mining; Board of Oil, Gas and Mining; Forestry, Fire, and State Lands. Case files contain copies of pleadings, court documents, and depositions, correspondence, and other attorney work product.

**RETENTION:**

Retain 30 years.

**DISPOSITION:**

Destroy.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 01/2004

**FORMAT MANAGEMENT:**

Paper: Retain in Office until case is closed and then transfer to State Records Center. Retain in State Records Center for 30 years and then destroy.

**APPRAISAL:**

Administrative Legal

This disposition is based upon the administrative needs of the agency.

**AGENCY:** Attorney General's Office (Utah). Civil Department. Natural Resources Division

**SERIES:** 25199

**TITLE:** Natural Resources case files

(continued)

**PRIMARY DESIGNATION:**

Protected

UCA 63G-2-305 (2008) Access to these records will be granted on a case by case basis after being reviewed by attorneys.