Retention and Classification Report

Agency: Attorney General's Office. Civil Department. Natural Resources Division (2543)
1594 West North Temple
Salt Lake City, UT 84114

Records Officer Connie Burnside

25199 Natural Resources case files

AGENCY: Attorney General's Office. Civil Department. Natural Resources Division

SERIES: 25199 3
TITLE: Natural Resources case files
DATES: 1990-
ARRANGEMENT: Chronological thereunder alphabetical by division name.
ANNUAL ACCUMULATION: 5.00 cubic feet.
DESCRIPTION:

These working files document cases by the Natural Resources Division of the Attorney General's Office. Agencies represented by this office include the Division of Oil, Gas and Mining; Board of Oil, Gas and Mining; Forestry, Fire, and State Lands. Case files contain copies of pleadings, court documents, and depositions, correspondence, and other attorney work product.

RETENTION:

Retain 30 years.

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 01/2004

FORMAT MANAGEMENT:

Paper: Retain in Office until case is closed and then transfer to State Records Center. Retain in State Records Center for 30 years and then destroy provided there is no pending litigation.

APPRAISAL:

Administrative Legal
This disposition is based upon the administrative needs of the agency.

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SERIES: 25199
TITLE: Natural Resources case files

(continued)

PRIMARY DESIGNATION:

Protected	UCA 63G-2-305 (2008) Access to these records will be granted on a case by case basis after being reviewed by attorneys.