

Retention and Classification Report

Agency: Attorney General's Office. Natural Resources Division (2543)
1594 West North Temple
Salt Lake City, UT 84114

Records Officer: Missy Larsen

25199 Natural Resources case files

AGENCY: Attorney General's Office. Natural Resources Division

SERIES: 25199

3

TITLE: Natural Resources case files

DATES: 1990-

ARRANGEMENT: Chronological thereunder alphabetical by division name.

ANNUAL ACCUMULATION: 5.00 cubic feet.

DESCRIPTION:

These working files document cases by the Natural Resources Division of the Attorney General's Office. Agencies represented by this office include the Division of Oil, Gas and Mining; Board of Oil, Gas and Mining; Forestry, Fire, and State Lands. Case files contain copies of pleadings, court documents, and depositions, correspondence, and other attorney work product.

RETENTION:

Retain 30 years.

DISPOSITION:

Destroy.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 01/01/2004.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until case is closed and then transfer to State Records Center. Retain in State Records Center for 30 years and then destroy provided there is no pending litigation.

APPRAISAL:

Administrative Legal

This disposition is based upon the administrative needs of the agency.

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(continued)

PRIMARY CLASSIFICATION:

Protected

UCA 63G-2-305 (2008) Access to these records will be granted on a case by case basis after being reviewed by attorneys.