

Retention and Classification Report

Agency: Attorney General's Office (Utah). Civil Department. Natural Resources Division (2543)
1594 West North Temple
Salt Lake City, UT 84114

Records Officer: Connie Burnside

25199 Natural Resources case files

AGENCY: Attorney General's Office (Utah). Civil Department. Natural Resources Division

SERIES: 25199 3

TITLE: Natural Resources case files

DATES: 1990-

ARRANGEMENT: Chronological thereunder alphabetical by division name.

ANNUAL ACCUMULATION: 5.00 cubic feet.

DESCRIPTION:

These working files document cases by the Natural Resources Division of the Attorney General's Office. Agencies represented by this office include the Division of Oil, Gas and Mining; Board of Oil, Gas and Mining; Forestry, Fire, and State Lands. Case files contain copies of pleadings, court documents, and depositions, correspondence, and other attorney work product.

RETENTION:

Retain 30 years.

DISPOSITION:

Destroy.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 01/2004

FORMAT MANAGEMENT:

Paper: Retain in Office until case is closed and then transfer to State Records Center. Retain in State Records Center for 30 years and then destroy.

APPRAISAL:

Administrative Legal

This disposition is based upon the administrative needs of the agency.

AGENCY: Attorney General's Office (Utah). Civil Department. Natural Resources Division

SERIES: 25199

TITLE: Natural Resources case files

(continued)

PRIMARY DESIGNATION:

Protected

UCA 63G-2-305 (2008) Access to these records will be granted on a case by case basis after being reviewed by attorneys.