Retention and Classification Report

Agency: Attorney General's Office. State Agency Counsel Division (2544)

P.O. Box 140857
Salt Lake City, UT 84114-0857

Records Officer Missy Larsen

25154	*2002 Winter Olympic Games case files
09823	Department of Transportation condemnation case files
25153	Division of Facilities and Construction Management case file
24958	Interstate agreement on detainer records
09602	Public Affairs Division case files

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 25154 3
TITLE: 2002 Winter Olympic Games case files
DATES: 1995-2003.
ARRANGEMENT: Alphabetical by case name.
DESCRIPTION:

This series contains case files of various state agencies connected with the Winter Olympic Games. Documents may include contracts, agreements, and attorney work product created as a result of each case. Agencies represented include the State Olympic Office, Salt Lake Organizing Committee (SLOC), Utah Sports Authority, Winter Sports Park, and Utah Olympic Safety Command (UOPSC).

RETENTION:

Retain 40 years

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/2003.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 2 years and then transfer to State Records Center. Retain in State Records Center for 38 years and then transfer to State Archives with authority to weed.

APPRAISAL:

Administrative Historical Legal

This disposition is based upon the administrative needs of the agency and the historical value of records documenting the 2002 Winter Olympic Games.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 25154
TITLE: 2002 Winter Olympic Games case files

(continued)

PRIMARY CLASSIFICATION:

Protected UCA 63G-2-305 (2008)

SECONDARY CLASSIFICATION(S):

Public. Requests for access to these records will be granted on a case by case basis after being reviewed by attorneys.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 9823 3
TITLE: Department of Transportation condemnation case files
DATES: 1965-
ARRANGEMENT: Alphabetical by subject
ANNUAL ACCUMULATION: 3.00 cubic feet.
DESCRIPTION:

These files document condemnation actions taken by the Attorney General's Office at the request from the Department of Transportation. They include information on the building of Interstate 15 and the subsequent changes and expansion of the freeway in the 1990s. Information includes pleadings, court papers, depositions, and attorney's notes.

RETENTION:

Retain 40 years.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 06/01/1997.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 1 year after case closes and then transfer to State Records Center. Retain in State Records Center for 39 years and then transfer to State Archives with authority to weed.

APPRAISAL:

Administrative Historical

This disposition is based on the administrative needs expressed by the agency. There is a secondary historical value that documents the building of Interstate 15 and its expansion in the 1990s.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 9823
TITLE: Department of Transportation condemnation case files

(continued)

PRIMARY CLASSIFICATION:

Protected UCA 63G-2-305 (2008)

SECONDARY CLASSIFICATION(S):

Public. Requests for access to these records will be granted on a case by case basis after being reviewed by attorneys.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 25153 3
TITLE: Division of Facilities and Construction Management case files
DATES: 1995-
ARRANGEMENT: Alphabetical by case name.
ANNUAL ACCUMULATION: 5.00 cubic feet.
DESCRIPTION:

These records contain files created by the Attorney General's office representing the Division of Facilities and Construction Management. Files contain copies of building plans, contracts, agreements, and various information used in the construction of State owned buildings. May also include pleadings, court papers, depositions, and attorney's notes.

RETENTION:

Retain 40 years

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 10/01/2003.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 1 year and then transfer to State Records Center. Retain in State Records Center for 39 years and then transfer to State Archives with authority to weed.

APPRAISAL:

Administrative Historical Legal

This disposition is based upon the administrative needs of the agency and the secondary research value associated with these records.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 25153
TITLE: Division of Facilities and Construction Management case files

(continued)

PRIMARY CLASSIFICATION:

Protected UCA 63G-2-305 (2008)

SECONDARY CLASSIFICATION(S):

Public. Requests for access to these records will be granted on a case by case basis after being reviewed by attorneys.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 24958 3
TITLE: Interstate agreement on detainer records
DATES: 2002-
ARRANGEMENT: Alphabetical by name.
ANNUAL ACCUMULATION:
DESCRIPTION:

This series contains records that are used to facilitate the transfer of inmates currently serving a term of imprisonment who face untried criminal charges in another jurisdiction. To obtain the temporary custody of an inmate for prosecution purposes, the demanding state must complete certain forms. These forms help ensure that the requirements of the Interstate Agreement on Detainers are met (see UCA 77-29-5). Some IAD forms are sent to each state's Agreement Administrator for signature. Others are courtesy copies. These records may include copies of Interstate Agreement on Detainer forms such as: Evidence of Agents Authority to Act for Receiving State, Prosecutor's Acceptance of Temporary Custody, Prosecutor's Request for Temporary Custody and Offers to Deliver Temporary Custody. There may also be copies of Certificates of Inmate Status, Prosecutor's Report on Disposition of Charges, Prosecutor's Certification (for United States Department of Justice) and miscellaneous related correspondence.

RETENTION:

Retain 1 year

DISPOSITION:
Destroy.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 05/01/2003.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 1 year and then destroy.

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 24958
TITLE: Interstate agreement on detainer records

(continued)

APPRAISAL:
Administrative Legal

PRIMARY CLASSIFICATION:
Public

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 9602 3
TITLE: Public Affairs Division case files
DATES: 1965-
ARRANGEMENT: Alphabetical by case name, thereunder chronological by date
ANNUAL ACCUMULATION: 10.00 cubic feet.
DESCRIPTION:

These files document the litigation and actions taken by the Attorney General's Division of Public Affairs, on the behalf of state agencies. Information includes pleadings, court documents, correspondence, depositions, and attorney work product. Represented agencies include Department of Administrative Rules, Agriculture, Drivers License, Alcoholic Beverage Control, Health, Human Resources, Indian Affairs, Tobacco, Governor's Office, Lt. Governor' Office, Community and Economic Development, Public Utilities, National Guard, and Utah Occupational Health and Safety.

RETENTION:

Retain 25 years.

DISPOSITION:
Destroy.

STATE RECORDS COMMITTEE STATUS:
This retention was approved by the State Records Committee on 06/01/1995.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until case is closed and then transfer to State Records Center provided no pending litigation. Retain in State Records Center for 25 years and then destroy.

APPRAISAL:
Administrative Legal

Pursuant to UCA 63G-2-305(16), (17), and (18), these records have legal value as they document litigation by the Public Affairs Division of the Attorney General's Office as it represents

AGENCY: Attorney General's Office. State Agency Counsel Division

SERIES: 9602
TITLE: Public Affairs Division case files

(continued)

various state agencies.

PRIMARY CLASSIFICATION:
Protected UCA 63G-2-305 (2008)

SECONDARY CLASSIFICATION(S):
Public. Requests for access to these records will be granted on a case by case basis after being reviewed by attorneys.