Retention and Classification Report

Agency: Cedar County (Utah). County Court (2651)

, UT

Records Officer

17489 *Minutes

AGENCY: Cedar County (Utah). County Court

SERIES: 17489 4
TITLE: Minutes
DATES: i 1858-1862.
ARRANGEMENT: Chronological by date of meeting
DESCRIPTION:

This minute book records the actions of the county court, the governing body of the county equivalent to a county commission. The court was authorized to manage all county business and county property. This included taxation and auditing all claims against the county. They created election precincts, road districts, and school districts and appointed superintendents of such districts. They also appointed other county officials such as the assessor/collector and water masters. Liquor licenses, herd grounds, timber rights, and water rights were all obtained through the county court. All these activities are noted in the minutes.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 14, Item 10.

AUTHORIZED: 03/11/2003

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

Paper: Retain in Office for 44 years after being microfilmed and then transfer to State Archives with authority to weed.

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(continued)

APPRAISAL:

Historical
This disposition is based on the value of the series as the best single source of historical information on official activities (employees, licensing, taxing, etc.) of a now extinct county.

PRIMARY CLASSIFICATION:
Public