

Retention and Classification Report

Agency: Cedar County (Utah). Probate Court (2652)

, UT

Records Officer:

17493 *Minutes

AGENCY: Cedar County (Utah). Probate Court

SERIES: 17493

4

TITLE: Minutes

DATES: i 1859-1862.

ARRANGEMENT: Chronological by date of meeting.

DESCRIPTION:

Minutes record the actions of the county probate court in civil, criminal, and probate matters. The series includes procedures for the court, financial claims presented for court business, and juror lists. Proceedings covered include probate cases for estates and guardianship; civil cases such as debt collection and divorce; chancery cases such as foreclosures and attachments; and criminal cases such as horse theft. Grand jury indictments are discussed. The probate judge solemnized some marriages which are recorded in the minutes. Occasional grants of herd grounds and timber rights, more commonly present in the COUNTY COURT MINUTES are also recorded.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 44 years after being microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical Legal

This disposition is based on the value of the series as the best single source of historical information on civil, criminal, and probate matters of a now extinct county.

These records have evidentiary value and serve as a history of board and committee actions. They contain minutes of open committee and board meetings as required by UCA 52-4-7. (2005)

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(continued)

Records may also include agenda, recordings, recordings and minutes of closed portions of meetings, and other supporting documentation.

PRIMARY CLASSIFICATION:

Public