

# Retention and Classification Report

**Agency:** Alpine School District (Utah). Alpine Life and Learning Center  
(2715)  
1165 West 800 South  
Orem, UT 84058  
801-227-2440

## Records Officer

17783 Student records

**AGENCY:** Alpine School District (Utah). Alpine Life and Learning Center

**SERIES:** 17783

3

**TITLE:** Student records

**DATES:** 1987-

**ARRANGEMENT:** Chronological, thereunder alphabetical by surname

**DESCRIPTION:**

**RETENTION:**

Retain Permanently

**DISPOSITION:**

Permanent. May Transfer to Archives.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 06/1995

**FORMAT MANAGEMENT:**

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

**PRIMARY DESIGNATION:**

Exempt 34 CFR 99