

Retention and Classification Report

Agency: Alpine School District (Utah). Alpine Life and Learning Center
(2715)
1165 West 800 South
Orem, UT 84058
801-227-2440

Records Officer

17783 Student records

AGENCY: Alpine School District (Utah). Alpine Life and Learning Center

SERIES: 17783

3

TITLE: Student records

DATES: 1987-

ARRANGEMENT: Chronological, thereunder alphabetical by surname

DESCRIPTION:

RETENTION:

Retain Permanently

DISPOSITION:

Permanent. May Transfer to Archives.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 06/1995

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then transfer to State Archives with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in Office permanently.

PRIMARY DESIGNATION:

Exempt 34 CFR 99