

# Retention and Classification Report

**Agency:** Bothwell (Utah) (2728)

, UT

**Records Officer:**

81477 \*Town records

**AGENCY:** Bothwell (Utah)

**SERIES:** 81477

3

**TITLE:** Town records

**DATES:** 1941-1967.

**ARRANGEMENT:** none

**DESCRIPTION:**

These files contain the records of the disincorporated town of Bothwell in Box Elder County. They were transferred to the county clerk in accordance with the provisions of UCA 10-2-701. They include town council minutes (1950-1967), revised ordinances (1941), general correspondence, a ledger book, various receipts and billings (1964-1967), and the official town seal.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 03/01/1988.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical

This retention is based upon the historical value of these records to document the existence and actions of a disincorporated town.

**PRIMARY CLASSIFICATION:**

Public