

Retention and Classification Report

Agency: Council of Defense (289)

, UT

Records Officer

00835 *Administrative records
83915 *Biennial reports
05803 Industry and resource maps
83916 *Utah civil defense plans
83917 *Utah telecommunications planning study

AGENCY: Council of Defense

SERIES: 835

3

TITLE: Administrative records

DATES: 1942-1978.

ARRANGEMENT: Chronological.

DESCRIPTION:

Included are: biennial reports, minutes, correspondence, handbooks, audit reports, bulletins, publications, inventories, state and county civil defense plans, manuals, work programs, etc.

RETENTION:

Retain Permanent. In Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: For records beginning in 1957 through 1978. Retain in State Archives permanently with authority to weed.

Microfiche duplicate: For records beginning in 1957 through 1978. Retain in State Archives permanently with authority to weed.

AGENCY: Council of Defense

SERIES: 835

TITLE: Administrative records

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

Disposition based on the value of these records in documenting agency achievements, policies, procedures, programs, and function.

PRIMARY CLASSIFICATION:

Public

AGENCY: Council of Defense

SERIES: 83915

3

TITLE: Biennial reports

DATES: i 1952-1956.

ARRANGEMENT: Chronological

DESCRIPTION:

This report provides an official account of the agency's programs and activities. It explains the projects and facilities developed to provide emergency services in case of enemy attack or natural disaster. It lists programs, local agencies and stations, and agency disbursements for the biennium.

RETENTION:

Retain until filmed.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Records Center until filmed and then destroy.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Council of Defense

SERIES: 83915

TITLE: Biennial reports

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 6.

This disposition is based on the 1990 Utah General Retention Schedule, Schedule 1, Item 6.

PRIMARY CLASSIFICATION:

Public

AGENCY: Council of Defense

SERIES: 5803

3

TITLE: Industry and resource maps

DATES: 1943-

ARRANGEMENT: Alphanumerical

DESCRIPTION:

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

AGENCY: Council of Defense

SERIES: 83916

4

TITLE: Utah civil defense plans

DATES: 1951-1980.

ARRANGEMENT: Alphabetical by county.

DESCRIPTION:

The civil defense plans are Utah's official outline of emergency resources, facilities, and planned programs for emergency situations. Included are plans for communication and direction in the event of enemy attack or natural disaster. These plans address internal security and safety, and health and welfare services, designed to minimize the effects of a disaster and ensure social and political stability in the aftermath.

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/1990.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently after microfilming.

Microfiche master: For records beginning in 1958 through 1980.
Retain in State Archives permanently with authority to weed.

Microfiche duplicate: For records beginning in 1958 through 1980.
Retain in State Archives permanently with authority to weed.

AGENCY: Council of Defense

SERIES: 83916

TITLE: Utah civil defense plans

(continued)

APPRAISAL:

Historical This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 25.

This disposition is based on the primary informational value of the plans to researchers interested in post-World War II civil defense strategies.

PRIMARY CLASSIFICATION:

Public

AGENCY: Council of Defense

SERIES: 83917

4

TITLE: Utah telecommunications planning study

DATES: s 1970.

ARRANGEMENT: Chronological

DESCRIPTION:

This survey is an evaluation of the telecommunication facilities. It documents needed improvements to ensure improved communication links, particularly among government defense operations. It examines existing television, radio and other communication facilities, outlines the various federal, state, and local agencies emergency operations, and provides recommendations for further cooperative effort and development.

RETENTION:

Retain Archives custody.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfiche master: Retain in State Archives permanently with authority to weed.

Microfiche duplicate: Retain in State Archives permanently with authority to weed.

AGENCY: Council of Defense

SERIES: 83917

TITLE: Utah telecommunications planning study

(continued)

APPRAISAL:

Historical

This disposition is based on the primary evidential value of this study to the governor's office. The commission is now defunct.