Retention and Classification Report

Agency: Brigham City (Utah). City Sexton (2927)

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20 N. Main St.
Brigham City, UT 84302
435 734 2001

Records Officer

22073		Death and burial register
22072	*	Interment records
23415	*	Sexton's record

AGENCY: Brigham City (Utah). City Sexton

SERIES: 22073 3
TITLE: Death and burial register
DATES: 1872-
ARRANGEMENT: Chronological by death date.
DESCRIPTION:

This ledger volume recording deaths in Brigham City includes columns for the name of the deceased, parents' names, age, place of death, where buried, date of death and burial, and cause of death.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

Microfilm master: Retain in State Archives permanently with authority to weed.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This record provides valuable documentation concerning burials and deaths within the city.

PRIMARY CLASSIFICATION:

Public

AGENCY: Brigham City (Utah). City Sexton

SERIES: 22072 4
TITLE: Interment records
DATES: 1850-1978.
ARRANGEMENT: Alphabetical by surname.
DESCRIPTION:

This series documents burials in the City Cemetery in a ledger format. Information recorded includes the name of the deceased, names of parents, name of spouse, marital status, date of death, place of death, cause of death, attending physician, location of grave, name of the sexton, and a column for remarks. Not all columns are completed for all persons. At the beginning of the the first reel is a brief history of the cemetery and of the cemetery superintendent/sexton's office written in 1978.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Records Center permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This disposition is based on value of this series in documenting deaths and burials in the Brigham City area.

AGENCY: Brigham City (Utah). City Sexton

SERIES: 22072
TITLE: Interment records

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Brigham City (Utah). City Sexton

SERIES: 23415 4
TITLE: Sexton's record
DATES: 1860-1909.
ARRANGEMENT: None.
TOTAL VOLUME: 0.10 cubic feet.
DESCRIPTION:

The Brigham City sexton's record is a ledger of information about individuals buried in the Brigham City cemetery. As required by Brigham City ordinance, this information includes the name of the deceased, date and place of birth, parents' names, death date, cause of death, and burial plot identification (Brigham City Ordinances, Utah State Archives, series 3662, Book 1, p. 15).

RETENTION:

Retain permanently

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

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Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical

The sexton's record documents some burials in the Brigham City cemetery.

AGENCY: Brigham City (Utah). City Sexton

SERIES: 23415
TITLE: Sexton's record

(continued)

PRIMARY CLASSIFICATION:
Public