

# Retention and Classification Report

**Agency:** Cache County (Utah). Hyrum School District (3002)

, UT

**Records Officer:**

22855 \*Trustee account book

**AGENCY:** Cache County (Utah). Hyrum School District

**SERIES:** 22855

3

**TITLE:** Trustee account book

**DATES:** 1901-1908.

**ARRANGEMENT:** Chronological

**TOTAL VOLUME:** 0.10 cubic feet.

**DESCRIPTION:**

This account book documents the district's receipts and disbursements. It is maintained for the district's board of trustees. The annual receipts are recorded only at the first of each year's entries. Totals are carried over to the next page. The book includes date, district fund, warrant number, amount for each warrant, totals, name of person receiving payment, and payment's purpose.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series were specifically approved by the State Records Committee.

**APPROVED:** 07/2001

**FORMAT MANAGEMENT:**

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently.

**APPRAISAL:**

These records have historical value(s).

This disposition is based solely on the records secondary research value. This book is as the only record documenting the existence of the Hyrum School District before the consolidation of districts in Cache County in 1908.

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(continued)

**PRIMARY DESIGNATION:**

Public