Retention and Classification Report

Agency: Cache County (Utah). Lewiston School District (3003)

107 East 200 South
Lewiston, UT 84320

Records Officer

22856 *School construction invoice book

AGENCY: Cache County (Utah). Lewiston School District

SERIES: 22856 3
TITLE: School construction invoice book
VARIANT Invoice book
DATES: 1907-1909.
ARRANGEMENT: Chronological, thereunder alphabetical by invoice
TOTAL VOLUME: 0.10 cubic feet.
DESCRIPTION:

This book documents the construction of the Lewiston school. It includes invoices for the school's furnishings and supplies, a copy of the bond issue and sample bonds, warrants payable for labor, and minutes of a public hearing.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 07/01/2001.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently.

APPRAISAL:

Historical

This disposition is based solely on the book's secondary research value. This book remains the only record of the Lewiston School District prior to the consolidation of school districts in 1908.

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(continued)

PRIMARY CLASSIFICATION:
Public