

Retention and Classification Report

Agency: Cache County (Utah). Riverside School District (3011)

, UT

Records Officer:

22873 *Receipts and disbursement book
22874 *Trustee account book

AGENCY: Cache County (Utah). Riverside School District

SERIES: 22873

3

TITLE: Receipts and disbursement book

DATES: 1895-1908.

ARRANGEMENT: Chronological.

TOTAL VOLUME: 0.10 cubic feet.

DESCRIPTION:

This account book documents the district's receipts and disbursements. The book includes date, district fund, warrant number, amount for each warrant, totals, name of person receiving payment, and payment's purpose. It also includes tallies for school elections.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series were specifically approved by the State Records Committee.

APPROVED: 07/2001

FORMAT MANAGEMENT:

Paper: Retain in Agency Record Center permanently after being microfilmed.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently.

APPRAISAL:

These records have historical value(s).

This disposition is based solely on the record's secondary research value. This book is important in providing a view of schools in Cache County and critical in documenting the existence of the Riverside School District before consolidation in 1908.

AGENCY: Cache County (Utah). Riverside School District

SERIES: 22873

TITLE: Receipts and disbursement book

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Cache County (Utah). Riverside School District

SERIES: 22874

3

TITLE: Trustee account book

DATES: 1901-1908.

ARRANGEMENT: Chronological

TOTAL VOLUME: 0.10 cubic feet.

DESCRIPTION:

This account book documents the district's receipts and disbursements. The book includes date, district fund, warrant number, amount for each warrant, totals, name of person receiving payment, and payment's purpose.

RETENTION AND DISPOSITION AUTHORIZATION:

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Public