

# Retention and Classification Report

**Agency:** Sandy (Utah). Parks and Recreation Department (3055)  
10000 Centennial Parkway  
Sandy, UT 84070  
801 568-7100

## Records Officer

84764 \*Cemetery records

**AGENCY:** Sandy (Utah). Parks and Recreation Department

**SERIES:** 84764

4

**TITLE:** Cemetery records

**DATES:** i 1883-1980.

**ARRANGEMENT:** Chronological by date.

**DESCRIPTION:**

These records contain information regarding the purchase of grave sites and location of individual burials of the cemetery. Information includes grave sites given by lot, plat, and block number; plot deeds or lot ownership records; perpetual care certificates; financial records of cemetery; and burial records or interment registers. A death record may also be included which will list cause of death, physician, and undertaker of the deceased. May include maps indicating specific locations of plots.

**STATE RECORDS COMMITTEE STATUS:**

This retention has not been approved by the State Records Committee.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Microfilm duplicate: For records beginning in 1883 through 1890. Retain in State Archives permanently.

Paper: For records beginning in 1883 through 1957. Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Administrative Historical  
Cemetery records supplement the vital records.

**PRIMARY CLASSIFICATION:**

Public