

Retention and Classification Report

Agency: Brigham City (Utah). Health Department (3088)
817 West 950 North
Brigham City, UT 84302
(435)734-0845

Records Officer

23402 *Minutes

AGENCY: Brigham City (Utah). Health Department

SERIES: 23402

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TITLE: Minutes

DATES: ca. 1960-1969.

ARRANGEMENT: Chronological

DESCRIPTION:

These minutes record the activities of the city Board of Health. Minutes include date, time, and place of meeting, those present, and topics of discussion. Meetings were held monthly until 1969 when the board decided to meet on an as-needed basis. Topics of discussion included such items as sanitation, food handlers permits, rats, disease, water supply, etc.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical

This disposition is based on the information provided on the community and its board of health.

PRIMARY CLASSIFICATION:

Public