

Retention and Classification Report

Agency: Box Elder County (Utah). Justice of the Peace : Box Elder Precinct (3103)

Records Officer:

83350 *Box Elder precinct justice docket books

AGENCY: Box Elder County (Utah). Justice of the Peace : Box Elder Precinct

SERIES: 83350

3

TITLE: Box Elder precinct justice docket books

DATES: 1895-1909.

ARRANGEMENT: Numerical by case number.

DESCRIPTION:

These two volumes are justice of the peace dockets for the Box Elder Precinct. They are used to record individual cases heard by the justice court indicating names of involved parties (plaintiff, defendant, judge, and attorneys); place; action taken; names of attorneys; papers filed; and judgments rendered. The 1899 volume contains various loose papers and some separate case files.

RETENTION:

Retain 10 years. Transfer to Archives.

DISPOSITION:

Transfer to the State Archives with authority to weed.

STATE RECORDS COMMITTEE STATUS:

This retention was approved by the State Records Committee on 09/01/1988.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office for 10 years and then transfer to State Archives with authority to weed.

APPRAISAL:

Historical

This retention is based on the historical value of these volumes. These volumes document the types of cases handled by the justice cases during this period. They are important to the study of local history and for community studies.

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PRIMARY CLASSIFICATION:

Public