

# Retention and Classification Report

**Agency:** Governor's Task Force on Teenage Pregnancy Prevention  
(3153)

**Records Officer:**

24229 \*Minutes

**AGENCY:** Governor's Task Force on Teenage Pregnancy Prevention

**SERIES:** 24229

3

**TITLE:** Minutes

**DATES:** 1987-1989.

**ARRANGEMENT:** grouped by task force or subcommittee, thereunder chronological  
**DESCRIPTION:**

Minutes of open and closed committee and board meetings as required by UCA 52-4-203 (2014), et seq. "Written minutes shall be kept of all open meetings" UCA 52-4-203 (2013). May include agenda, meeting minutes, transcripts, and other supporting documentation.

**RETENTION:**

Retain Permanent

**DISPOSITION:**

Retain in agency custody.

**STATE RECORDS COMMITTEE STATUS:**

This retention was approved by the State Records Committee on 10/01/2001.

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: For records beginning in 1987 through 1988. Retain in Office until filmed or scanned and then destroy provided microfilm has passed inspection.

Microfiche master: For records beginning in 1987 through 1988. Retain in State Archives permanently with authority to weed.

Microfiche duplicate: For records beginning in 1987 through 1988. Retain in State Archives permanently with authority to weed.

Computer data files: Retain in Office permanently.

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(continued)

**APPRAISAL:**

Historical Legal This disposition is based on Utah State General Records Retention Schedule, Schedule 1, Item 51.

These records document the activities of a task force involved in proposing legislative action.

**PRIMARY CLASSIFICATION:**

Public