

Retention and Classification Report

Agency: Beaver County (Utah). Justice of the Peace : Beaver City
Precinct (3155)
62 North 300 West
Milford, UT 84751
(435)387-2751

Records Officer

24074 *Criminal and civil justice dockets
24073 *Justice court docket

AGENCY: Beaver County (Utah). Justice of the Peace : Beaver City Precinct

SERIES: 24074

3

TITLE: Criminal and civil justice dockets

DATES: 1888-1894; 1903-1905.

ARRANGEMENT: Chronological

TOTAL VOLUME: 0.20 cubic feet.

DESCRIPTION:

These two dockets document cases heard by the justice of the peace court. These preprinted books contain handwritten descriptions of both civil and criminal cases. The second volume is divided into two sections (criminal cases and civil cases). The dockets include name of the justice court judge, names of plaintiff and defendant, charge, date case heard, summary of case, decision, fines, and justice of peace signature.

RETENTION AND DISPOSITION AUTHORIZATION:

APPROVED: 09/2009

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the record's secondary research value of documenting the minor criminal and civil actions handled in Beaver during its early settlement. Later dockets are destroyed in accordance with the Utah Courts Retention Schedule.

AGENCY: Beaver County (Utah). Justice of the Peace : Beaver City Precinct

SERIES: 24074

TITLE: Criminal and civil justice dockets

(continued)

PRIMARY DESIGNATION:

Public

AGENCY: Beaver County (Utah). Justice of the Peace : Beaver City Precinct

SERIES: 24073

1

TITLE: Justice court docket

DATES: 1881-1894; 1897-1903.

ARRANGEMENT: Chronological

TOTAL VOLUME: 0.20 cubic feet.

DESCRIPTION:

These two dockets are used to document the individual cases heard by the Beaver Justice of the Peace Court. They contain: case number; name of parties (plaintiff[s], defendant[s]); names of attorneys; date; proceedings of case; papers filed; decisions rendered; and amount of court fees and fines levied. The books contain alphabetical indexes at the front of each volume.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is proposed and has not yet been approved.

FORMAT MANAGEMENT:

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Microfilm duplicate: Retain in State Archives permanently with authority to weed.

APPRAISAL:

These records have historical value(s).

This disposition is based on the record's secondary research value of documenting the minor criminal and civil actions handled in Beaver. Later dockets are destroyed in accordance with the Utah Courts Retention Schedule.

PRIMARY DESIGNATION:

Public