

Retention and Classification Report

Agency: Garfield County (Utah). County Sheriff (3184)

Garfield County Sheriff
375 North 700 West
Panguitch, UT 84759
435-676-2678

Records Officer

24399 *Prisoner register

AGENCY: Garfield County (Utah). County Sheriff

SERIES: 24399

1

TITLE: Prisoner register

DATES: 1899-1904.

ARRANGEMENT: Numerical by number

TOTAL VOLUME: 0.10 cubic feet.

DESCRIPTION:

This register documents prisoners confined in the county jail. It includes number, prisoner's name, age, physical description, when committed, authority, offense, date departed from jail, indication whether prisoner was released or escape, and any related remarks.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

STATE RECORDS COMMITTEE STATUS:

This retention has not been approved by the State Records Committee.

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

AGENCY: Garfield County (Utah). County Sheriff

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(continued)

PRIMARY CLASSIFICATION:

Public