Retention and Classification Report

Agency: Grand County (Utah). County Treasurer (3228)

Grand County Courthouse
125 East Center Street
Moab, UT 84532
435-259-1338

Records Officer

25499 Tax rolls

AGENCY: Grand County (Utah). County Treasurer

SERIES: 25499 3
TITLE: Tax rolls
DATES: 1890-
ARRANGEMENT: Numerical, thereunder numerical by parcel number
DESCRIPTION:

These rolls are a record of annual assessments and the payments of property taxes. "By November 1, the county auditor must deliver the corrected assessment roll to the county treasurer, together with a signed statement" (UCA 59-2-326 (2003)). The rolls include date, location and description of property, total evaluation, assessed valuation, total exemptions, value as corrected, amount due, and amount paid.

RETENTION:

Retain permanently.

DISPOSITION:

Retain in agency custody.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule CNT 18, Item 9.

AUTHORIZED: 05/12/2009

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in Office until microfilmed and then destroy provided microfilm has passed inspection.

Microfilm master: Retain in State Archives permanently.

Microfilm duplicate: Retain in Office permanently.

Digital image: Retain in Office permanently.

AGENCY: Grand County (Utah). County Treasurer

SERIES: 25499
TITLE: Tax rolls

(continued)

APPRAISAL:

Administrative Historical
Tax assessment rolls are historically valuable because they identify all property owners within a county.

PRIMARY CLASSIFICATION:
Public