

# Retention and Classification Report

**Agency:** Charter Schools (3264)

**Records Officer:**

26648	Annual reports
27384	Publications

**AGENCY:** Charter Schools

**SERIES:** 26648

3

**TITLE:** Annual reports

**DATES:** 2005-

**ARRANGEMENT:** Chronological by year issued.

**DESCRIPTION:**

This series is the Annual Report produced by the Utah State Office of Education Charter School Office. Additionally, it has been compiled and edited by the Utah Association of Public Charter Schools. It consists of a map showing charter school locations, number of charter schools in each school district, and individual reports from both current and newly opening charter schools.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 12/06/2007

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Historical  
Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

**PRIMARY DESIGNATION:**

Public

**AGENCY:** Charter Schools

**SERIES:** 27384

3

**TITLE:** Publications

**DATES:** 2008-

**ARRANGEMENT:** Chronological

**DESCRIPTION:**

Documents created by the Charter School Section, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

**AUTHORIZED:** 02/17/2010

**FORMAT MANAGEMENT:**

Paper: Retain in State Archives permanently with authority to weed.

**APPRAISAL:**

Administrative Historical  
Publications provide insight into an agency's activities.

**PRIMARY DESIGNATION:**

Public