Retention and Classification Report

Agency: Charter Schools (3264)

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Records Officer

26648	Annual reports
27384	Publications

AGENCY: Charter Schools

SERIES: 26648 3
TITLE: Annual reports

DATES: 2005-
ARRANGEMENT: Chronological by year issued.

DESCRIPTION:

This series is the Annual Report produced by the Utah State Office of Education Charter School Office. Additionally, it has been compiled and edited by the Utah Association of Public Charter Schools. It consists of a map showing charter school locations, number of charter schools in each school district, and individual reports from both current and newly opening charter schools.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

AUTHORIZED: 12/06/2007

FORMAT MANAGEMENT:

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Historical
Disposition based on the value of these records in documenting agency/program achievements, policies, procedures, and function.

AGENCY: Charter Schools

SERIES: 26648
TITLE: Annual reports

(continued)

PRIMARY CLASSIFICATION:
Public

AGENCY: Charter Schools

SERIES: 27384 3
TITLE: Publications
DATES: 2008-
ARRANGEMENT: Chronological
DESCRIPTION:

Documents created by the Charter School Section, including pamphlets, reports, leaflets, file manuals, annual reports, other published or processed documents, and the last manuscript report, if not published, relating to management projects.

RETENTION AND DISPOSITION AUTHORIZATION:

Retention and disposition for this series is authorized by Archives general schedule SG 1, Item 25.

AUTHORIZED: 02/17/2010

FORMAT MANAGEMENT:

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Paper: Retain in State Archives permanently with authority to weed.

APPRAISAL:

Administrative Historical
Publications provide insight into an agency's activities.

PRIMARY CLASSIFICATION:

Public